



Diploma Reprint Order Form

Please enter your identity information below:		
Name (when attended UT)		<input type="checkbox"/> My name HAS NOT changed since I attended UT
Student ID (if known)		<input type="checkbox"/> My name HAS changed since I attended UT and I have attached proof in the form of <u>legal name change and a copy of driver's license</u>
Birth date (to verify identity)		
Year Graduated		
Degree and Major[s]		
Enter your name exactly as you would like printed on the diploma:		
<i>Be careful to use upper/lower case letters, accents, or special characters if necessary</i>		
Recipient Contact Information:		Please return form with check/money order payment to:
Recipient Name		The University of Tampa Registrar, Box N 401 W. Kennedy Blvd Tampa, FL 33606 Questions? registrar@ut.edu
Address 1		
Address 2		
City , State Zip		
Country		
Phone		
Email		Questions? registrar@ut.edu
Please include the following applicable fees:		
Each diploma copy \$30 x _____ (number of copies) = (1st class shipping, no tracking, included)		
Total		

No Cash Payments will be accepted. Only check/money orders made to: The University of Tampa.

Diploma reprint orders are processed within 14 business days. The diploma will be sent via regular USPS First Class mail with no tracking.

Signature is required _____