

Student Name: \_\_\_\_\_ ID#: \_\_\_\_\_

A Florida resident for tuition purposes is a person who has (or a dependent person whose parent or guardian has) **established and maintained legal residence in Florida for at least twelve months prior to the start of the academic term.** Residency determination must be made before the end of the add/drop period of the term in which you seek Florida Aid. Residence in Florida must be a bona fide domicile, other than for the purpose of maintaining a residence incidental to enrollment at an institution of higher education. Other persons not meeting the twelve month legal residence requirement may be classified a Florida resident for tuition purposes only if they fall within one of the limited special categories authorized by the Florida legislature and Board of Regents. All other persons are ineligible for classification as a Florida "resident for tuition purposes."

**Step 1: I qualify as a RESIDENT for financial aid purposes as defined by Florida Statute. Check ONE category below under which you qualify.**

- I am an **independent** person and have maintained legal residence in Florida for at least 12 months. (Please refer to the backside of this form for independent student eligibility.)
- I am a **dependent** person and my parents or legal guardians have maintained residence in Florida for at least twelve months. (A parent or guardian must complete and sign this form and provide copies of documents in Step 2.)
- I meet residency requirements through a qualified exception- check appropriate box below
  - I am a dependent person who has resided for at least three years prior to initial enrollment with an adult other than my parents or legal guardian, and they have maintained residence in Florida for the last twelve months. (Proof of dependency is required.)
  - I am married to a person who has maintained legal residence in Florida for at least 12 months. I have established legal residence and intend to make Florida my permanent home. (Copy of Marriage Certificate required.)
  - I was previously enrolled in a Florida state institution and classified as a Florida resident for tuition purposes. I abandoned my domicile less than twelve months ago, and am now re-establishing Florida legal residence.
  - According to the United States Bureau of Citizenship and Immigration Services, I am a permanent resident or other legal immigrant granted indefinite stay. I have maintained domicile in Florida for at least twelve months. (BCIS documentation required.)
  - I am a member of the armed services of the United States and am stationed in Florida on active military duty pursuant to military orders, or whose home of record is Florida or I am the member's spouse or dependent child. (Only a copy of military orders or home of record required.)
  - I am full-time instructional or administrative employee employed by a Florida public school, community college or institution of higher education or I am the employee's spouse or dependent child. (Only a copy of employment verification required.)
  - I am part of the Latin American/Caribbean scholarship program. (Only a copy of scholarship papers required.)

**Step 2: First term in which you are seeking Florida residency. Complete ONE of the following:**

Fall                      Spring

**Step 3: Provide supporting documentation. Complete ONE of the following:**

- First time student to UT** (i.e. the person claiming Florida residency) must submit copies of **TWO** documents dated **at least one year prior to the start of classes** for the term in which Florida residency designation is sought. At least one document must come from the Tier One list; the second document may come from Tier One or Tier Two.
- Continuing students** claiming residency for the first time must submit **THREE** documents, with at least one document from the Tier One list.

**Tier One** – The issue date (if applicable) must be at least 12 months prior to start of academic term.

- Florida driver's license or identification card
- Florida voter's registration card
- Florida vehicle registration card
- Proof of permanent full-time employment in Florida
- Proof of a homestead exemption in Florida
- Student's transcripts from a Florida high school for multiple years (if not already submitted to UT) if the the diploma or GED was earned within the last 12 months

**Tier Two** – The issue date (if applicable) must be at least 12 months prior to start of academic term.

- A Florida professional or occupational license
- Florida incorporation
- Proof of membership in a Florida-based charitable or professional organization
- Federal IRS Tax forms (Tax Returns or Transcripts) for current **and** previous year
- Utility bills **and** proof of 12 consecutive months of payment
- Lease agreement **and** proof of 12 consecutive months of payments
- State or court documents evidencing legal ties to Florida
- Declaration of domicile in Florida

**Step 4: Claimant information.** The claimant for dependent students is a parent or legal guardian who meets the Florida residency requirements.

Name of Claimant (if different from student): \_\_\_\_\_ Relationship: \_\_\_\_\_

Permanent legal Address of Claimant: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Non-U.S. Citizen only - Resident Alien Number: \_\_\_\_\_ Issue Date: \_\_\_\_\_

*(Copy of both sides of card required)*

*(Original)*

I do hereby swear or affirm that the above named student meets all requirements indicated in the checked category above for classification as a Florida resident for tuition purposes. I understand that a false statement in this affidavit will subject me to penalties for making a false statement pursuant to 837.06, Florida statutes, and that a false statement in this affidavit may subject the above named student to the penalties for making a false or fraudulent statement pursuant to BOR Rule 6C-6.01 (6), F.A.C.

\_\_\_\_\_  
Signature of Claimant (parent, guardian, or independent student) in ink

\_\_\_\_\_  
Date

# FLORIDA RESIDENCY AFFIDAVIT

**Dependency.** Pursuant to federal regulations, for financial aid purposes, students are considered to be dependent until the age of 24. For this reason, residency information must be that of the parent or legal guardian.

A student is automatically determined to be an independent applicant for federal student aid if he/she meets any one of the following criteria:

- Born before January 1, 1998
- Is married
- Has children who receive more than half of their support from the student
- Has dependents (other than children or a spouse) who receive more than half of their support from the student
- Both parents are deceased, or is/were a ward/dependent of the court
- Is a veteran of the U.S. Armed Forces
- Enrolled in a graduate or professional program (beyond a bachelor's degree)

**Documentation.** All supporting residency documents (**2 are required with at least one from Tier One for students new to UT; continuing students must provide 3 documents, with at least one from Tier One**) must be originally issued and dated more than one year before the start of classes, whether starting in the fall or spring semester.

*A Florida Residency Affidavit submitted without documentation will be returned.*

**Citizenship.** To be considered a Florida resident for tuition purposes, the student must be a U.S. Citizen or eligible noncitizen. Generally, you are an eligible noncitizen if you are one of the following:

- U.S. permanent resident, with a Permanent Resident Card (formerly known as an Alien Registration Receipt Card or "Green Card")
- Conditional permanent resident (I-551C)
- Other eligible noncitizen with an Arrival-Departure Record (I-94) from the Department of Homeland Security showing any one of the following designations: "Refugee," "Asylum Granted," "Indefinite Parole," "Humanitarian Parole," or "Cuban-Haitian Entrant"
- A citizen of the Republic of Palau (PW), the Republic of the Marshall Islands (MH), or the Federated States of Micronesia (FM).

**Should you have questions when completing this form, please contact the Financial Aid Office.**