

Federal regulations require that you complete an exit counseling session before you graduate and *everytime* you drop below half-time status. The counseling session provides information about how to manage your student loans after college. Please follow these instructions to complete this obligation for your student loans.

- Visit [www.studentaid.gov](http://www.studentaid.gov)
- Log in using your FSA ID. (Note: If you do not remember your FSA ID you can find assistance at <https://studentaid.gov>).
- Click on “Manage Loans.”
- Select “Complete Exit Counseling.”
- Click on “Start” and read the instructions.
- Read through each page of the counseling session thoroughly. You will be quizzed throughout the session.
- Print the confirmation page (it has your rights and responsibilities) or note the confirmation number for your records.

If you are receiving this letter due to a change in your enrollment, the Financial Aid office may be required to perform a Return of Title IV Funds Calculation. Once the calculation is complete, you will be notified of any changes to your financial aid.

The National Student Loan Data System (NSLDS) provides a centralized, integrated view of Title IV loans and grants. Your loan data will be displayed during the exit counseling session, but you may return to this website at any time to view a complete history of your federal aid received from any institution you have attended. Just log on to this same website (<https://studentaid.gov>) and select “Manage Loans.”

The Federal Student Loan (FSA) Ombudsman’s office is a resource for borrowers when other approaches to resolving student loan problems have failed. First, attempt to resolve complaints by contacting the school, lender, or agency from which the loan(s) were issued. If you have made a reasonable effort to resolve your problem through normal processes and have not been successful, contact the Ombudsman.

**U.S. Department of Education ♦ FSA Ombudsman**  
**830 First Street, N.E. ♦ Fourth Floor ♦ Washington, DC 20202-5144**  
**Toll Free: 1-877-557-2575 ♦ Fax: 202-275-0549**  
<https://studentaid.gov>

We in the Financial Aid Office at The University of Tampa wish you all the best in your future endeavors. Please contact us with questions regarding loan exit counseling or if we may be of assistance to you again in the future.