

Name of Student (Print) \_\_\_\_\_ ID# \_\_\_\_\_

Term: Fall and Spring 20\_\_\_\_ 20\_\_\_\_ Spring Only 20\_\_\_\_ May Term 20\_\_\_\_ Summer I 20\_\_\_\_ Summer II 20\_\_\_\_ August Intersession 20\_\_\_\_  
year year year year year year year

Meal Plan (please circle one): Carte Blanche 15 meals 12 meals 7 meals (apt. resident only)

By signing this agreement the student agrees to respect and adhere to all of the policies and procedures pertaining to The University of Tampa Office of Residence Life as outlined in the Residence Life section of the Student Handbook including Campus Living Policies and Student Rights and Responsibilities as well as any other University publications which are made part of this agreement by reference. If the student is under 18 years of age, the signature of a parent or guardian is required. Hard copies are available in Residence Life, Vaughn 213 or online at the following.

Housing Agreement [http://www.ut.edu/uploadedFiles/Campus\\_Life/Residence\\_Life/HousingAgreement\(1\).pdf](http://www.ut.edu/uploadedFiles/Campus_Life/Residence_Life/HousingAgreement(1).pdf)

Student Handbook <https://www.ut.edu/studenthandbook/>

Student Code of Conduct <http://www.ut.edu/rightsandresponsibilities/>

Campus Living Policies <http://www.ut.edu/residencelife/guidelines/>

Signature(s) \_\_\_\_\_ Date \_\_\_\_\_

If the student is under 18 years of age, the signature of a parent or guardian is required.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

**DAMAGE DEPOSIT:** Each new residential student must have a \$500 admissions deposit on file when the housing application is completed and submitted. After the student receives a room key, \$200 of the admissions deposit will be held as the damage deposit and the \$200 balance must be maintained at all times. Upon graduation, this deposit, or unused portions thereof, will be refunded to the student if there is no outstanding balance on the account. Upon written request to The Office of Residence Life, the deposit, or unused portions thereof, will be refunded after the student leaves University housing permanently.

**EFFECTIVE DATES:** THIS AGREEMENT IS EFFECTIVE from the date of assignment to a residence hall space until 24 hours after the student's last class/exam or at the end of the spring semester of that academic year (whichever is first) when it is appropriately signed by the student. **This agreement is effective for the academic year indicated above.** Assignment to or occupancy of rooms does NOT include occupancy during the winter or summer breaks unless otherwise indicated above. The student agrees to make all required payments for lawful charges as they become due thereafter. Room and board rates can be found online at <http://www.ut.edu/residencelife/rates/>. The student may begin occupancy of the assigned room on the date designated for official opening of the residence hall. Students must arrive and claim their room key by 5 p.m. on the first day of class. Any student who has not claimed their room key by 5 p.m. on the first day of classes will be subject to agreement cancellation and/or relocation.

**ROOM ASSIGNMENT:** Room assignment in the residence halls shall be contingent upon final admission to the University and enrollment as a full-time student. The University's acceptance of this agreement does not guarantee assignment to a particular type of accommodation. *The University of Tampa is an equal opportunity institution.* The University of Tampa is committed to providing a work and educational environment that is free from unlawful harassment and discrimination. The University maintains a strict policy prohibiting any kind of harassment or discrimination on the basis of sex, race, color, religion, national origin, disability, gender identity or expression, sexual orientation, age, military or veteran status, marital status, genetic information, or any other protected characteristic. Likewise, ethnic, religious, age-related, disability, gender or sexual orientation considerations will not be used as the basis for academic or employment decisions affecting any student, faculty member, or employee. The designated coordinator for University compliance with federal laws and regulations concerning nondiscrimination is the Executive Director for Human Resources, Room 202, Riverside Center; telephone (813) 253-6237. Room assignments may be changed or cancelled by the University in the interest of order, health, discipline, maximum utilization of facilities, necessary repairs, disaster or other necessity in the sole discretion of the University. This includes making temporary assignments, cancellations and re-assignments when necessary due to the aforementioned.

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INITIAL HERE AFTER READING BOTH SIDES \_\_\_\_\_

**ROOM USE/STUDENT RESPONSIBILITY:** *Only* a student assigned to a given room may occupy that room. Unauthorized trading, swapping, exchanging, or **subletting of University housing is prohibited**. Rooms are to be kept clean and orderly at all times and are to be clean upon departure. Roommates and apartment mates are both individually and jointly responsible for shared areas of their living quarters. Overnight guests including immediate family members may stay up to three days per semester with prior authorization from roommate(s). Rooms are to be used for residence only. The student shall occupy the assigned space solely as living quarters and not as a salesroom or storage room for merchandise or any commercial activity. The student shall not make any alteration to rooms, furnishings, fixtures or equipment, and the student shall not allow anyone else to do the same. Charges will be made for alterations, damage, or unauthorized use of room and/or for cleaning necessitated by improper care. Students are jointly financially responsible for common areas and the contents of their assigned residence halls. The University reserves the right to determine the use of all lounges, common and public areas of the residence halls. The student is responsible for knowing and complying with all University regulations and procedures set forth in official publications, which are available to each student. The Office of Residence Life will communicate with students via a student's University email account. All students are required to set up and utilize their University e-mail account.

**ROOM INSPECTION/MAINTENANCE:** Authorized University personnel may enter, inspect, and make repairs to the assigned space at reasonable hours. The University shall make every effort to provide privacy to the occupants of the residence halls. It is anticipated that entry into residence hall rooms, except for routine inspection, housekeeping, and maintenance, will not be necessary. Privacy depends on the cooperation and willingness of each occupant to respect the rights of others and the rights of the University. Members of the University staff, which includes the residence life staff, maintain the right, to enter a student's room if it is feared there is imminent danger to life, safety, health or property or other necessity is the sole discretion of the University. Such staff members are also authorized to enter the room and conduct a search if it is reasonably believed that a violation of University regulations or policies, or local, state or federal laws is occurring. The University reserves the right to such other and further rules, regulations or policies as, in its judgment, may be necessary for the safety, care and cleanliness of the premises and for the preservation of good order therein. The student agrees to abide by all additional rules and regulations, which are adopted.

**LIABILITY:** The University is not liable for damage or loss of personal property, for interruption of utilities, or for mechanical failure of its equipment or for damage resulting from electrical problems, including electrical surge. No consideration will be given to a student who suffers loss or discomfort due to the aforementioned. **The student, by signing this agreement, hereby releases the University from any and all claims from loss or damage to the student's property, including from the University's own negligence. Students, therefore, are encouraged to provide their own personal property insurance.**

**CONSTRUCTION NOTICE:** There may be construction occurring on campus during the period of this agreement. Be advised that you may experience noise, loss of utilities, or other problems.

**MEALPLAN:** Residents of all halls are required to participate in the University's meal plan. The 7-meal plan per week option is only available to students living in Palm, Straz, or Urso residence halls. Students may request to change their meal plans online at <http://www.ut.edu/residencelife/mealplan>. Plans cannot be changed after the end of the third week of classes each semester.

**CANCELLATION BEFORE OCCUPANCY:** A continuing student who notifies Residence Life by June 1 in writing shall be released from this agreement. A continuing student may not be released from this agreement after June 1 to move off campus. Continuing students who are not registered as full-time students by June 1 will be removed from their housing assignments and can be placed on wait lists once they re-register.

**CANCELLATION AFTER OCCUPANCY:** This agreement terminates 24 hours after the student's last class/exam or at the end of the spring semester of that academic year (whichever is first), or upon withdrawal from the University. The student shall be granted release from this agreement within the sole discretion of the University during the academic year if: (a) student graduates from the University, (b) student withdraws from the University, or (c) student is academically dismissed. A student officially released from this agreement in writing for one of the aforementioned reasons will be refunded pro-rated weekly housing and meal plan charges calculated from the week following notification. A student desiring to be released from this housing agreement once the academic year has begun for reason other than the aforementioned must initiate an appeal to the Office of Residence Life. Any student who leaves the residence halls during the agreement period without official, written release from the Director of Housing will continue to be billed for the charges during the agreement period. If a student exhibits inappropriate behavior according to University standards and constitutes a detriment to orderly community living, the Associate Dean of Students or designee may within their sole discretion change the room assignment or cancel this agreement immediately without refund. A student whose agreement is cancelled or a student who is suspended or expelled from the University for disciplinary reasons will forfeit the semester's room charges. Any student registering or dropping below full-time status must request approval from the Office of Residence Life and may be subject to agreement cancellation and removal from the residence hall. **Any student who withdraws from the University must cease use of the University's dining facilities and vacate the assigned residential room within 24 hours or be held liable for room and/or board charges beyond his/her last date of attendance and will be subject to removal.**



*The University Of*

**T A M P A**

Office of Residence Life • (813) 253-6239

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[www.ut.edu](http://www.ut.edu)

*White: Office of Residence Life Copy/Yellow: Student Copy*