



The University Of

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401 W. Kennedy Blvd., Tampa, Florida 33606-1490 U.S.A.

Contractor Expectations – Hazardous Waste Management *Revised September 2016*

The University of Tampa follows all federal and state laws, which includes RCRA and has published policies that are to be followed at all times. By entering into a contract with the University, a contractor affirms that she/he understands and accepts responsibility for following these rules:

Contractors must:

- Know and disclose to the appropriate UT project manager information about all hazardous waste generated by contractor activities on UT property.
- Arrange with the UT project manager for the proper storage of all hazardous wastes and wastes that are “On Hold Pending Analysis” in a secure location.
- Container labeling must be accurate and follow the UT standard protocol and must be characterized and/or analyzed to determine the disposal process. UT can provide sample labels for your use.
- It is a violation of federal law to transport hazardous waste or waste that is “On Hold Pending Analysis” off campus.
- Disposal of hazardous waste is to be coordinated with the UT project manager and originals of manifests and activity reports must be delivered to the University’s Chemical Hygiene & Biological Safety Officer (CHBO). UT is required by RCRA and the FDEP to keep these records and have them available for inspection at any time.



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- Train all employees to notify UT Security in the event of an emergency, which includes a spill of chemicals and/or hazardous waste. UT uses Streamline Environmental as its preferred vendor for spill cleanup, as well as sampling for waste characterization. Other vendors may be used for waste characterization, but must be approved by the CEHSC prior to sampling.
- Operate in a climate of openness and not engage in behavior that would discourage their employees from reporting concerns or accidents to either you or the University.
- Contractor project managers may be required to attend training sessions the University holds with regard to hazardous waste. Such training occurs annually.
- Train the company's employees on how to safely and appropriately handle and store hazardous waste that is generated. [*The FDEP has inspected the University campus and when it has done so, its inspectors have asked questions of workers to ascertain how wastes are being handled.*]
- The University of Tampa Chemical Safety website <http://utweb.ut.edu/ehs> has detailed information about the University's policies and procedures with regard to chemicals and hazardous wastes. Please review and implement the University's Chemical Safety requirements.
- When in doubt about how to handle chemicals and/or wastes, ask the UT project manager. That person will contact the University's CEHSC to provide you with an answer in a timely manner.

Following these expectations protects both the contractor and the University. All liability for failing to follow these rules will rest entirely with the contractor.