



**FIRST-YEAR EXPERIENCE**

# BAC/HON Section Change or Retake Request

- BAC Section Request Change: Submit completed form to [bacc@ut.edu](mailto:bacc@ut.edu).
- HON Section Request Change: Submit completed form to [honors@ut.edu](mailto:honors@ut.edu).

Term: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_

**Student Information:**

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FIRST NAME

LAST NAME

UT ID Number

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EMAIL

## **BAC students**

- Complete this form *only* if you would like to switch into a themed or inquiry section of BAC. You must receive instructor approval of the section you are attempting to add in order to be authorized to register for a themed or inquiry BAC section. Instructor approval does not guarantee a section change as this form will be reviewed by the Baccalaureate Office for final approval.

## **Pathways to Honors students**

- Section changes within HON 101 and HON 102 are only allowed if the course: (a) conflicts with a class required for a student's major, or (b) the class conflicts with a University activity (e.g., sports). Additionally, students must receive instructor approval to be considered for a section change. The Honors Program will evaluate every change request and will make a final decision.
- If you switch to a BAC course, you will be removed from the Honors program.
- If you fail HON 101, complete this form to be authorized to register for a BAC 101 retake course.

## **Directions:**

**1. Course Selection:** Using the attached list of classes, please select the section you would like to add.

a. **Course (Circle One):**

**BAC 101**

**BAC 102**

**BAC 101-Retake**

**HON 101**

**HON 102**

b. **Section:** \_\_\_\_\_

c. **Is this a retake? If not, you MUST provide a compelling justification for the change.** Examples of compelling justifications are: a scheduling conflict with a course required for your major or participation in a sport. Reasons that will not be approved include: personal convenience, trying to schedule all your class for T/R, etc

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If you are claiming a schedule conflict with a course for your major, please attach a copy of your degree guide showing your major and a copy of your schedule showing the conflict. Without this information, your request will be denied.

