



DROP-IN SESSIONS VS. SCHEDULED APPOINTMENTS

Academic Excellence Programs

Academic Excellence Programs (AEP) offers two types of content tutoring: Drop-ins and scheduled appointments. Read below to see which service is right for you and to find out what to expect from a tutor during your session.

Drop-In Sessions

Drop-in tutoring is designed to help students better understand a concept, process, or steps for problem-solving. During a drop-in session, you may meet with the tutor one-on-one or in a group, depending on student demand. To ensure that all students get the opportunity to with the tutor, sessions cannot exceed 30 minutes.

Scheduled Appointments

Scheduled appointments are 1-on-1 sessions that are 60 minutes long so the tutor and tutee can dive deeper into course content that the student may need better clarity on. Scheduled sessions also allow students to schedule appointments in advance and select their preferred tutor.

What tutors CAN do:	What tutors CANNOT do:
Assist students during the AEP's hours of operation for drop-in sessions or scheduled appointments.	Assist students outside of posted hours of operation or via text or email.
Explain the steps to answer questions or solve equations using practice problems similar to those assigned for homework.	Assist with any content that the student will receive a grade for. This includes homework assignments and take-home quizzes and tests.
Guide students through the process of understanding course material by using strategies and techniques that help students retain information and apply it to future assignments.	Re-teach material covered in class or summarize readings from class. Students are expected to come to tutoring sessions with specific concerns or questions they wish to discuss.
Clarify ideas AFTER the student explains the concept. This allows the tutor to better understand the student's thought process.	Clarify ideas BEFORE encouraging the student to discuss what s/he knows about the content.
<p>Working with a tutor does not take the place of your responsibilities as a student. These includes going to class, meeting with your professor, taking notes, reading the books/handouts, and studying all course materials.</p>	