



By enrolling in the University of Tampa Tuition Payment Plan (payment plan), I agree to the following terms and conditions: As a student enrolled in classes at University of Tampa, I agree to assume full financial responsibility for all charges incurred on my student account whether I attend the classes or not. I further understand that my failure to be fiscally responsible may result in service holds, late fees, collection actions by University of Tampa, other third-party agencies, unfavorable credit bureau filing and/or litigation and I will assume all costs associated with such actions.

1. Student Eligibility:

- a. Must be enrolled in the current semester at University of Tampa.
- b. Must be current on charges owed to University of Tampa. Cannot combine a prior balance into the payment plan.

2. Enrollment:

- a. Online enrollment for the University of Tampa payment plan must be done in accordance with the University of Tampa payment plan schedule. If you are ineligible to participate, the University of Tampa payment plan system will not allow you to enroll.
- b. A \$40 enrollment fee is assessed for each enrollment period (Fall, Spring, and Summer). Enrollment will not be complete without acknowledging the Terms and Conditions.
- c. The enrollment fee is non-refundable.
- d. Enrollment in the plan is for the specific term only and is not automatic for subsequent semesters. A new agreement is needed each semester a plan is desired.

3. Student Account:

- a. Your student account is the system of record for all transactions – tuition, fees, payments, financial aid, meal plans, housing, etc.
- b. Anticipated financial aid reduces the account balance prior to enrolling in the plan.
- c. Your payment plan is distributed evenly over monthly installments.
- d. If additional charges are incurred after initial enrollment in the plan, the plan amount will recalculate and the amount due on the remaining payments will be adjusted accordingly.
- e. Financial Aid adjustments will also increase or decrease installment payment amounts. The plan amount will recalculate and the amount due on the remaining payments will be adjusted accordingly.

4. Delinquent Accounts:

- a. Failure to pay the installment amount due will result in a Past Due hold placed on your student record. This hold will prevent future registration, adding classes, obtaining transcripts, and getting your diploma.
- b. Failure to pay the amount due upon cancellation and to not make any acceptable arrangement to resolve the account balance will result in referral of the delinquent account to a collection agency.
- c. Upon referral to a collection agency, collection agency fees (which may be based on a percentage up to a maximum of 40% of my delinquent account), together with all costs and expenses, including reasonable attorney fees will be assessed.

5. Fees and Other Charges:

- a. The enrollment fee is **non-refundable**.
- b. A separate enrollment fee is required for each plan each semester of participation – enrollments do not automatically renew or roll over for the next semester.
- c. Payments returned from the bank for any reason in conjunction with the payment plan will result in the assessment of up to a \$40 returned item fee.

6. Termination of Payment Plan:

Participation in the payment plan is entirely voluntary. If you wish to terminate the payment plan, please send an email to paymentplans@ut.edu. If there is a balance owed at the time of termination, it will be due immediately.

7. Rights to University of Tampa under default or Ineligibility:

University of Tampa reserves the right to terminate the payment plan in the event of default or ineligibility. Upon termination of the payment plan, any balance on the student account will become payable immediately. Failure to resolve the student account balance will result with the account being placed on hold, which will prevent future registration, adding and dropping classes, obtaining transcripts, and getting your diploma.

8. Communication:

- a. University of Tampa uses email as an official method of communication; therefore, students are responsible for reading their emails from University of Tampa on a timely basis.
- b. It is the student's responsibility to keep University of Tampa records up to date with their current physical address, email addresses, and phone numbers. Refer to the Registrar webpage for instructions on how to update this information.
- c. I have read the Terms and Conditions of this agreement and I authorize University of Tampa and their respective agents to contact me regarding my student account and any other financial obligation to University of Tampa .