

# MACDONALD-KELCE LIBRARY AT THE UNIVERSITY OF TAMPA



*The University Of*

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T A M P A.

*Create  
Innovate  
Learn  
Inspire*



Librarians are committed to helping you find and use the best scholarship. We are dedicated to the doctrines of information literacy and the values of academic excellence, and work hard so you can achieve your highest goals.

## **LIBRARIANS AT UT...**

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- **Help with specialized research**
- **Connect people through technology**
- **Teach students and faculty how to locate quality information**
- **Collect the highest quality resources**
- **Save you time by pointing you in the right direction**
- **Enrich the academic environment of the University**
- **Preserve UT's history**

*"The freedom to read is of little consequence when the reader cannot obtain matter fit for that reader's purpose. What is needed is not only the absence of restraint, but the positive provision of opportunity for the people to read the best that has been thought and said."*

*— American Library Association  
Freedom to Read Statement*



# VIRTUAL ACCESS

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## Databases

The Macdonald-Kelce Library at The University of Tampa offers more than 150 databases for use by members of the UT community. Access scholarly and popular articles, high-resolution images, music, video, archival materials, reference publications and more with ease.

## Esearch

The most valuable information tool you have is your Spartans Domain username and password. Use your Spartans Domain to login to Esearch. Esearch allows you access to all of our databases and to the enormous wealth of information collected and maintained by librarians no matter where you are, on or off campus.

## Subject Guides

Not sure where to start? The Subject Guides and Research Guides on the library's home page, [utopia.ut.edu](http://utopia.ut.edu), will show you the databases that cover your discipline or major.

Stop by the Reference Desk to speak with a librarian about any questions, or email us at [library@ut.edu](mailto:library@ut.edu).



# LIBRARY RESOURCES AND SE

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## **Online Catalog**

Locate books, DVDs and other media in the library's collection by searching in the online catalog.

## **Interlibrary Loan**

If the book or journal article you are searching for is not in our collection (or if it is lost or checked out) you may request a copy through Interlibrary Loan (ILL). We will ask another library to send us a copy for your use.

## **Acquisitions**

If there is a book you think should be in our collection, please let us know. Email us at [library@ut.edu](mailto:library@ut.edu), or tell one of the librarians at the Reference Desk.

## **Circulation Desk**

Check out items at the Circulation Desk using your UT ID as your library card.

The checkout period for students is six weeks, or until the end of the semester. The checkout period for faculty and staff is until the end of the academic year.

Fines are five cents per day. You can renew your books offsite through the patron link in the online catalog.

## **Reserves Desk**

Items on reserve have a limited checkout time to increase availability to our patrons. Items on reserve are kept at the Circulation Desk.

**Students:** Your professor may place items on reserve for use by their classes.

**Faculty:** If you would like to place something on reserve, either electronically, or a tangible item, email us at [library@ut.edu](mailto:library@ut.edu) and we will connect you with the right person.

Anyone may check out an item on reserve, but reserve checkout times apply to all.



# RVICES

## **Study Rooms**

The library is a place to meet with your group to work on projects. We have four large and six small study rooms available for student use. *Remember, the walls are thin and voices carry, so please speak quietly even inside the study rooms.*

Two of the large study rooms (on the second floor) are available by checking out a key at the Circulation Desk. These rooms have monitors and can be reserved in advance.

Two of the large study rooms (on the first floor) are available on a first-come, first-served basis.

The six smaller rooms are all on the second floor and are suitable for one or two students. These are available on a first-come, first-served basis.

Our large classroom (AV2) is available for student use when not being used for other functions.

## **Quiet in the Library**

Studying in silence is not for everybody! But, for many students, the library is where they go to find a peaceful place to do their homework. When working with your colleagues, please speak quietly. Do not use cell phones inside the library, and turn down the music in your headphones/ear buds.

## **Additional Resources**

- **Florida Military Collection**
- **Curriculum Room**
- **Archives**
- **Special Collections**
- **Computer Labs**
- **Photocopiers**
- **Scanners**
- **Microfilm readers**



# EXPERT RESEARCH GUIDANCE

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## Reference Help

Reference librarians are your personal guides to the library, and, more broadly, the world of information. Our reference librarians are subject specialists who can help you get the most out of the library's collections, and demonstrate effective ways to use the many databases at your disposal. Stop by the Reference Desk to talk to a librarian about locating the information you need.

## Reference Desk Hours:

Monday–Thursday, 9 a.m.–9 p.m.

Friday, 10 a.m.–5 p.m.  
(fall and spring semesters only)

Saturday, 11 a.m.–7 p.m.  
(fall and spring semesters only)

Sunday, 1–9 p.m.  
(fall and spring semesters only)

See the calendar at the library's website [utopia.ut.edu](http://utopia.ut.edu) for current hours.

## Introduction to Library Research Sessions

The library offers introduction to library research presentations to provide students with guidance on how to navigate the library and find the best research materials for their assignments. We stress the importance of information literacy and illustrate the principals of this growing body of knowledge.

Please contact your liaison librarian to request a class, or contact David Davisson, Information Literacy Librarian, at [ddavisson@ut.edu](mailto:ddavisson@ut.edu) or Leslie Vega, Reference and Instruction Librarian, at [lvega@ut.edu](mailto:lvega@ut.edu).

*"Google can bring you back 100,000 answers.  
A librarian can bring you back the right one."  
— Neil Gaiman*



## HISTORY AND ARCHIVES

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The original library of The University of Tampa (1933) was located in Fletcher Lounge in Plant Hall. Most volumes and issues were gifts from other academic libraries, such as Cornell, Harvard and Carlisle Barracks (a military institution).

Continued enrollment growth eventually drew calls for the expansion of the library to house more research materials. Federal funds and private donations, the largest of which was from Merl Kelce (a St. Louis industrialist), made this dream a reality when, in October 1969, the Merl Kelce Library opened.

The Library's Archives and Special Collections document the history of The University of Tampa. The archives, located on the second floor of the library, also houses a collection of rare books, manuscripts, photographs, ephemera and other materials unique to the Tampa Bay region.

Contact Art Bagley, [abagley@ut.edu](mailto:abagley@ut.edu), with any questions about the archives.

## FRIENDS OF THE LIBRARY

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Want to use the library's resources, but are not a part of the UT community? Join the Friends of the Macdonald-Kelce Library!

Friends enjoy borrowing privileges and the use of our Interlibrary Loan system.

The money collected by the Friends of the Library goes to support the collection, organization and maintenance of our archival collection. The Friends play an important part in preserving the history of The University of Tampa.

Learn more at [www.ut.edu/friendsofthelibrary](http://www.ut.edu/friendsofthelibrary).



# VISIT US

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## HOURS:

During the fall and spring semesters the library hours are:

|                         |                  |
|-------------------------|------------------|
| <b>Monday–Wednesday</b> | 8 a.m.–1 a.m.    |
| <b>Thursday</b>         | 8 a.m.–Midnight  |
| <b>Friday</b>           | 8 a.m.–7 p.m.    |
| <b>Saturday</b>         | 11 a.m.–7 p.m.   |
| <b>Sunday</b>           | 11 a.m.–Midnight |

Hours are subject to change, and are extended near the end of the semester. Check the library's website [utopia.ut.edu](http://utopia.ut.edu) for today's hours.

## DIRECTIONS:

The Macdonald-Kelce Library is located on University Drive directly off Kennedy Boulevard on The University of Tampa campus, 401 W. Kennedy Blvd., Tampa, FL, 33606.

From I-275 exit into downtown Tampa. The main entrance to the University is on Kennedy Boulevard, directly across the river from downtown. Please check [www.ut.edu](http://www.ut.edu) for more information about parking and directions.



*The University Of*

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Contact: (813) 253-6231  
[library@ut.edu](mailto:library@ut.edu)