



Effective : September 24, 2025

UT SECURITY MEDICAL EMERGENCY NOTIFICATION PROCEDURES

Accident-Incident: Injury

The University of Tampa Employees, Faculty and Students are directed to contact Security upon reports of accidents involving injuries that require immediate medical attention.

Security responds as follows:

1. Ask if injuries require immediate emergency medical responders.
2. Ask if 911 was contacted — if not dial 911 and request emergency assistance if necessary.
3. Ask Caller to identify exact location for arriving medical responders
4. Ask caller to provide their full name and direct contact number.
5. Dispatch Security team to site to secure area and meet responders.
6. Ensure Caller is in safe area to acquire additional information.

7. Stand ready to guide emergency personnel to site of incident.

8. Secure the Accident Area - Evacuate if necessary and prevent access.

9. Telephone the UT Contact below and leave message if no answer:

**INJURED UT
EMPLOYEES ,
STUDENTS, or
VISITORS
CONTACT:**

[Michael Hill](#)
W: 813-253-6237

**INJURED SODEXHO
EMPLOYEES
CONTACT:**

[Tony Simmarano](#)
C: 508-981-1467
[Angie Jordan](#)
C: 813-695-0089
[Brad Beaty](#)
C: 813-373-1736
[Chang Ashby](#)
C: 813-416-3243

10. Contact designated lab/studio space



owner for assistance with the incident involving chemicals and/or to provide safety data sheets SDSs.

*Security—Refer to UT
Chemical Event
Procedure if Chemicals*

**Dickey Health
Center**

111 N. Brevard Ave.

**Closest
Emergency
Medical Facility**

**Tampa General
Hospital**

1301 W Kennedy Blvd
813-844-7000
Tampa, FL 33606

**Accident Incident
Investigation Form
Online at [UT.edu/
EHS](http://UT.edu/EHS)**

Reminder

Arriving Medical Responders may need to be guided to site of injury — have your team ready to greet and guide!