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*401 W. Kennedy Blvd., Tampa, Florida 33606-1490 U.S.A.*

## **Contractor Expectations – Universal and Hazardous Waste Management**

***Revised September 2023***

The University of Tampa adheres to federal, state and local laws to ensure proper treatment and disposal of waste generated on our campus. By entering into a contract with the University, a contractor affirms that they understand and accept responsibility for following these rules:

### ***Contractors must:***

- Know and disclose to the appropriate UT project manager information about all hazardous waste generated by contractor activities on UT property.
- Train the company's employees on how to safely and appropriately handle and store hazardous waste that is generated.
- Arrange with the UT project manager for the proper storage of all hazardous wastes and wastes that are "On Hold Pending Analysis" in a secure location.
- Container labeling must be accurate and follow the UT standard protocol or GHS standard label practices. UT can provide approved secondary container labels for your use.
- Disposal of universal and hazardous waste is to be coordinated with the UT project manager and originals of manifests and activity reports must be delivered to the University's Environmental Health and Safety Officer. UT is required by RCRA and the FDEP to keep these records and have them available for inspection at any time.



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- Train all employees to notify UT Security in the event of an emergency, which includes a spill of chemicals and/or hazardous waste.
- Operate in a climate of openness and not engage in behavior that would discourage their employees from reporting concerns or accidents to either you or the University.
- Contractor project managers are required to attend UT's annual training sessions that include guidance on EHS site activities.
- The University of Tampa Chemical Safety website <http://ut.edu/ehs> has detailed information about the University's policies and procedures with regard to chemicals and hazardous wastes.
- When in doubt about how to handle chemicals and/or wastes, ask the UT project manager. That person will contact the University's EHS Officer to provide you with an answer in a timely manner.

Following these expectations protects both the contractor and the University.