

Annual Security and Fire Safety Report

2011-12



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A Message from the Director of Campus Safety

Thank you for reading this year's *Annual Security and Fire Safety Report*. It is designed to provide you with important information about your safety on campus.

The Department of Campus Safety is committed to providing a safe environment conducive to the University's educational mission. Safety is a shared responsibility. We rely on every UT community member's participation by reporting suspicious activities and our work with community partners to fulfill our responsibilities.

We hope that you find this report informative and helpful. Please feel free to contact us at CampusSafety@ut.edu or by visiting the office located between the Thomas Parking Garage and Res Com. Our campus extension is 7777, and you can dial (813) 257-7777 from your cell phone or off-campus.

Kevin A. Howell
Director, Campus Safety

Department of Campus Safety

The Department of Campus Safety is located in the ResCom Clubhouse, 720 West North B Street, between Res Com and the Thomas Parking Garage.

The Department employs 33 security personnel. Officers are graduates of the S2 Institute in Clearwater, a State of Florida certified school for licensing security officers. They undergo continued training to upgrade their skills and have been trained in first aid and CPR.

Officers conduct foot, golf cart, and vehicular patrols on campus 24 hours-a-day. They have the authority to ask persons for identification, to determine whether individuals have lawful business on campus, to maintain University standards and to issue campus parking tickets. Officers are also responsible for reporting and investigating crimes and traffic accidents, responding to medical emergencies, enforcing state laws and local ordinances and responding to all other incidents requiring attention.

Campus Safety officers carry firearms. They do not possess arrest power. Criminal incidents are referred to the Tampa Police Department, who has jurisdiction on campus, or to the Hillsborough County Sheriff's Office for those students who live outside the City of Tampa. The University maintains a highly professional working relationship with Tampa Police Department, Hillsborough County Sheriff's Office and Tampa Fire Rescue.

All crime victims and witnesses are strongly encouraged to immediately report the crime to the Department of Campus Safety by calling x7777 from on campus, dialing (813) 257-7777 from your cell phone or off-campus or electronically via: CampusSafety@ut.edu, SilentWitness@ut.edu or www.ut.edu/SilentWitness.

Security of and Access to Campus Facilities

The security of and access to campus facilities is an important component of the University's safety program. Both users of facilities and the Department of Campus Safety closely monitor access to campus facilities. Security considerations are key in making decisions on the maintenance and planning of all campus facilities.

Academic buildings are open during the day and evening hours to allow students and faculty access. These facilities are patrolled by Campus Safety officers during the evening hours and locked as scheduled each evening. The facilities are unlocked according to schedule each morning. On weekends, access is limited to authorized individuals, i.e., faculty members, University staff, maintenance workers, etc.

Residence halls provide on-campus housing for more than 3,100 students. Security safeguards within the residence halls include restricted access and external door prop alarm systems. Crime prevention programs include orientation workshops, individual floor meetings, residential community-wide presentations and other educational programs. Access to University housing facilities is limited to residents, escorted guests and University staff. Entry is monitored on a 24-hour basis through a combination of restricted entrance, elevator cameras, key-card security systems, conventional keys and on-duty Residence Life personnel.

Residential facilities are locked 24 hours-a-day, seven days a week. Only building residents are issued key-card access or exterior door keys (depending on the residence hall) and are cautioned not to allow anyone to follow them into the building. Doors are monitored by Campus Safety 24 hours-a-day to ensure that doors are not being propped open by residents and that the locking mechanisms are fully functional. Security cameras are also located in strategic public areas.

Professional residence hall area coordinators and student resident assistants, who are all members of the University's Residence Life staff, live on campus and provide 24-hour staff coverage. Student room doors should be locked at all times, even when occupied. Residents are reminded to observe building security procedures and to notify Residence Life or the Department of Campus Safety of any unfamiliar persons or unusual incidents within the residence halls.

All Residence Life staff members undergo comprehensive training each semester for both prevention of and response to safety and security issues. Both students and professional staff participate in lectures and seminars associated with topics such as substance abuse, prevention of sexual assault, and community security.

Other campus buildings and facilities are open during scheduled operating hours and locked at the end of these hours. Routine checks are made by Campus Safety officers to ensure security.

Campus Safety officers continually patrol all buildings, including residence halls, in an effort to prevent crime and monitor any potential security risks. These risks, such as burned out light bulbs, overgrown shrubbery, or malfunctioning doors, are reported to Facilities Management so that the problem may be corrected as soon as possible. Officers also take appropriate action when unauthorized persons are encountered.

Trespass warnings may be issued to subjects who have no verifiable business on campus. Subjects who violate trespass warnings are subject to arrest for "Trespassing After Warning." Every effort is made to ensure that all buildings are free from uninvited visitors.

Safety Escort Service

The safety escort service is provided by the Student Government's L.A.S.E.R. Team (Law Abiding Students Ever Ready) during fall and spring semesters for the safety of anyone walking alone on campus at night. Upon request, a student will be assigned an escort to the requested on-campus destination. In addition, the escort service, when not en route to a destination, is on motorized patrol and will offer escort service to pedestrians who are walking alone at night on campus. Students can request an escort by calling (813) 257-4515, or x4515 during LASER Team's hours of operation: Sunday-Wednesday, 7 p.m.-1 a.m., and Thursday-Saturday, 7 p.m.-2 a.m.

Off-Campus Residences and Student Organizations

The University arranges for student housing in off-campus hotel properties when demand for campus housing exceeds available on-campus space. In this instance, UT's Department of Campus Safety works cooperatively with the hotel security staff to ensure students' safety and security.

The University is not affiliated with any other off-campus student housing organization. The Tampa Police Department and the Hillsborough County Sheriff's Office have primary jurisdiction in all off-campus situations. Off campus crime information is available at www.ut.edu/residencelife/offcampus

Remote Campus Location – Marine Science Center

The University's Marine Science Center is located at:
Marine Science Center
5222 West Tyson Avenue
Tampa, Florida 33611

The Department of Campus Safety does not patrol or provide security services at the Marine Science Center. All emergencies and crimes in progress should be reported to the Tampa Police Department at 911 or (813) 276-3200. As a follow-up to the reporting action with TPD, UT's Department of Campus Safety should be notified to assist in accurately compiling the University's annual crime statistics.

Procedures for Reporting a Crime or Emergency

Potential criminal actions and any emergency on campus, including medical and fire emergencies, should be reported directly to the Department of Campus Safety by dialing x7777, (813) 257-7777, or by using one of the courtesy telephones located throughout campus. A list of all courtesy phones is available at www.ut.edu/safety/telephones.

Prompt reporting of all criminal incidents and emergencies is vital. Upon receipt of the call, a Campus Safety officer will be dispatched immediately to the site of the call or will ask the victim to report to the Department of Campus Safety to file an incident report.

All student-related incident reports are forwarded to the Dean of Students and other campus officials as appropriate. They are reviewed for potential action by the Office of Student Conduct. Any additional information obtained via the investigation is also forwarded to the Office of Student Conduct.

Reporting Criminal Offenses to University Officials

Students, faculty and staff are encouraged to report any problems with the campus environment directly to the Department of Campus Safety, but they may also report criminal offenses to designated campus officials. These officials include but are not limited to directors, deans, department heads, designated Residence Life staff, judicial affairs officers, advisors to students/student organizations, and athletic coaches. Department of Campus Safety, counseling services, and the Division of Student Affairs will accept, within legal limitations, confidential and anonymous reports of crimes for inclusion in the annual statistical report. Crimes or incidents may also be reported via CampusSafety@ut.edu, SilentWitness@ut.edu or www.ut.edu/SilentWitness. Prompt reporting will assure timely warning notices on campus and accurate disclosure of crime statistics.

Counseling sessions are considered privileged, and the holder of the privilege is the client. Crime information can be forwarded anonymously at the request of the client. The counselors do not disclose information to the public without the consent of the client, unless there is an immediate threat to safety.

Community members reporting crimes to the University will also be strongly encouraged to report to the appropriate local law enforcement agency as well. Students will be assisted in reporting by Campus Safety or Victim Advocacy, if requested.

Timely Warning/Safety Alerts Policy

To help prevent crimes or serious incidents at The University of Tampa, Timely Warnings/Safety Alerts are issued by the Department of Campus Safety when the Vice President for Operations and Planning, the Dean of Students, and the Director of Campus Safety determine that, after the report of a serious crime, there is a continuing threat to the University community. A serious crime includes: criminal homicide, murder, manslaughter, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, hate crimes, and similar criminal conduct.

Timely Warnings/Safety Alerts include basic information about the alleged crime, posting and expiration dates, and recommended safety prevention measures. Information about methods to report crime is noted, along with basic contact information for the Department of Campus Safety.

Whenever it is determined that there is an ongoing danger to the safety of students, faculty and staff, a Timely Warnings/Safety Alert will be posted on the UT website at www.ut.edu/safety.

Other communication methods that may be deployed are global email and voice mails; text messaging; Blackboard postings; flyer postings; residence hall building/floor meetings; contacting the media; and similar means as appropriate. These modes of communication will be coordinated by the Emergency Operations Team's Emergency Communication Group that has representatives from the departments of Campus Safety, Residence Life, Business Services, Information Technology, Public Information and Publications, Operations and Planning, the Dean of Students, and other departments as necessary.

UT community members who know of a crime or other serious incident should report that incident as soon as possible to the Department of Campus Safety so that, if warranted, a Timely Warning/Safety Alert can be issued. If community members report crimes or serious incidents to other University administrators, those administrators will notify the Department of Campus Safety.

Every attempt will be made to distribute the Timely Warning/Safety Alert as soon as is reasonably possible after the incident is reported. However, the release is subject to the availability of accurate facts concerning the incident.

Student Life Information

Alcohol, Drugs and Weapons Policies

The University of Tampa is committed to providing an environment that includes policies and educational elements to encourage low risk, healthy, and safe choices for the use or non-use of alcohol for those of legal age, and actively encourages low risk alcohol use for those who choose to consume alcohol. Further, the University believes in the importance of alcohol education programs for all members of the University community. While all members of the University community are responsible for their own actions, the University maintains an institution's legally established "duty of care" for its various populations. It is upon this and the education-oriented philosophy of the University that the following alcohol policy is based.

The alcohol policy at The University of Tampa is based on compliance with Florida State Statute 562-111, chapter 562, Tampa City Ordinance Chapter 3, City Ordinance 3-40, and the use of alcohol in moderation and under appropriate circumstances. This policy applies to all organizations and those groups holding events on University property or in association with the University including off-campus events. In the case of visitors/guests violating the policy, the host may be held responsible and depending on the violation, the visitor is also subject to arrest.

Student Organization Policies and Procedures Regarding the Use of Alcohol:

www.ut.edu/studentorgs

To promote responsible alcohol use, all students, regardless of any individual student's age and time spent in the presence of alcohol, will be held responsible for the following alcohol and drug policies that are available at:

Student Alcohol and Drug Policy:

www.ut.edu/deanofstudents/drugfree

Weapons Policy:

www.ut.edu/rightsandresponsibilities

UT Employee Weapons Policy:

No University of Tampa employee, vendor or visitor shall carry, possess or store a weapon or firearm while on property owned or controlled by the University. (See definitions/clarifications.)

Exemptions:

- Chemical agents are permitted, but may only be used as a defensive weapon.
- Certified law enforcement officers may wear a service firearm in accordance with their department policy and federal, state and local laws.
- UT Campus Safety officers may carry firearms.
- Reserve Officer Training Corps or University-recognized ROTC drill team members may possess firearms or weapons when training or performing official duties to the extent they are legally permitted to do so.
- Campus Safety officials have the discretion to grant written permission regarding the possession, use or display of firearms or weapons for special circumstances or educational purposes. Questions and requests must be satisfactorily addressed before bringing such items to campus. (See exemption requests.)

Exemption Requests:

Anyone seeking a firearms or weapons policy exemption must submit a written request to the Campus Safety officials and their University supervisor at least two weeks prior to needing the exemption. The written request must contain the following:

- a) Requesting person's name and contact information;
- b) Specific reason for requesting the exemption;
- c) Detailed firearm or weapon description;
- d) Firearm or weapon location while on campus;
- e) Time frame of exemption request; and
- f) Safety measures to be taken.

Once a decision is rendered, written notification will be issued to the requesting party(ies). When exemptions are granted, under no circumstances may a weapon or firearm contain ammunition while on University property.

Reporting Violations:

Potential or suspected weapons policy violations should be reported immediately to Campus Safety officials. Nonemergency reports may be submitted via the silent witness program at www.ut.edu/silentwitness or silentwitness@ut.edu.

Individuals violating the weapons policy or making a false report of any kind, with the intent to deceive, mislead or otherwise misinform, may result in University disciplinary action and/or criminal prosecution.

Enforcement:

University officials will seize any unauthorized firearms or weapons. Seized items may be secured in the Campus Safety office or turned over to the appropriate law enforcement agency. If the owner is legally permitted to possess the firearm or weapon, and it is returned, it must immediately be taken off campus.

Definitions/Clarifications:*Firearms:*

Any pistol, rifle, antique firearm, starter pistol, BB gun, simulated firearm, toy gun, or any item that is designed in appearance to resemble a firearm. Concealed Carry Weapons Permit (CCW) holders *are not* exempt.

Weapons:

Knives used to invoke fear or intimidation, brass knuckles, swords, slingshots or any item than may cause bodily injury or harm.

Electrical Weapons:

Any non-lethal device that is designed to deliver an electrical current whether by impact and/or by the firing of a dart or projectile that, upon contact, will deliver a specified electrical current to its target.

Ammunition:

Any item or material that enables a weapon to be operational and capable of propelling a projectile.

Chemical Weapons:

Any device that has the ability to disperse a chemical agent, either through aerosol or foam spray, is

permitted as long as it complies with Florida Law (790.001 (b) FSS) in its size, chemical solution and delivery mechanism.

Fireworks or Other Explosives:

Any material that will render an explosion.

Firearms and Weapons Possession:

The University considers employees in possession of firearms or weapons if such items are in a vehicle, office, lab, classroom, space, or common space.

June 22, 2010

Sex Offender Registry

The federal Campus Sex Crimes Prevention Act and the Florida Violent Crime Control and Law Enforcement Act of 1994 mandate that higher education institutions inform their campus communities where information is available concerning registered sexual offenders.

The Florida Department of Law Enforcement (FDLE) maintains a system for making certain registry information on violent sex offenders publicly available by means of the Internet. Any member of the campus community who wishes to obtain further information regarding sexual offender/predators in this area may refer to the FDLE website at www.fdle.state.fl.us or call (888) FL-PREDATOR ((888) 357-7332).

Notifications of all sexual offenders employed or enrolled at The University of Tampa are provided by local and state law enforcement to the Department of Campus Safety.

Anyone requiring additional information may contact Kevin Howell, Director of Campus Safety, at (813) 257-7777 or khowell@ut.edu.

Sexual Assault Guidelines

General Information. Sexual assault (as defined in the Florida statutes as “sexual battery”) is the forced oral, anal, or vaginal penetration by or union with the sexual organ of another or the anal or vaginal penetration of another by any other object without that person’s consent or when a person is unable to give consent. This activity is illegal in the state of Florida and prohibited by the University’s code of conduct. On college campuses, most sexual assaults are perpetrated by someone the victim knows -- a friend, classmate, boyfriend, or acquaintance -- rather than a stranger. These “date/acquaintance rapes” are just as serious as assaults by strangers in the eyes of Florida state law and the University.

Current Student Handbook Policies. Article 6 – Sexual Misconduct

Any sexual act that occurs without the consent* of the victim or that occurs when the victim is unable to give consent is considered sexual misconduct.

A. Sexual Harassment: Unwanted and unsolicited sexual advances, requests for sexual favors, and other deliberate or repeated communication of a sexual nature, whether spoken, written, physical or pictorial that creates an intimidating, hostile or offensive campus, educational or working environment for another person.

B. Public Indecency: Exposing one’s body in such a manner that it may be seen by someone who could be offended.

C. Voyeurism: Trespassing, spying or eavesdropping for sexual arousal.

D. Sexual Battery: Sexual conduct when the victim does not consent*, when there is force or the threat of force, or when the victim's judgment is impaired**.

*Consent is defined as intelligent, knowing and voluntary agreement.

**Impaired is defined as temporary incapacity to evaluate or control conduct, because the person is unconscious, asleep, intoxicated or under the influence of other drugs or for any other reason physically unable to communicate consent.

Amnesty Policy: To remove barriers to reporting, the University will not pursue potential policy violations of the victim/survivor which occurred in the context of the sexual assault.

Reporting to Law Enforcement Agencies

Students are encouraged to report sexual assaults to local law enforcement agencies. Local law enforcement agencies in The University of Tampa area are Tampa Police Department, (813) 231-6130 and Hillsborough County Sheriff's Office, (813) 247-8200. If students are unclear as to who the correct reporting authority would be (Tampa Police, Hillsborough County Sheriff), they are encouraged to contact the Department of Campus Safety to let them know that they would like to report a crime to a local law enforcement agency and tell them where the crime occurred. They will not be required to disclose the nature of the crime or their name unless they wish to do so. As always, a victim advocate can accompany them while making the report and any subsequent exams and/or follow up visits.

Information for Victims of Unwanted Sexual Contact

University Victim Advocate. If you have been victimized by unwanted sexual contact, the University's first concern is your safety. Get to a safe place, and then decide how you would like to proceed.

The University does have designated victim advocates to assist victims of sexual assault/misconduct. Advocates will help the victim examine options and make the right personal choices in this difficult situation. This may include reporting to campus and local authorities, gaining medical attention if necessary, receiving emotional support through counseling referrals or on-campus providers, and/or filing a report with the Office of Student Conduct. The University will change a victim's academic and living situations after an alleged sex offense, if such changes are requested. Advocates and the University will encourage and support a student's request for assistance in notifying local law enforcement agencies.

Advocates may be contacted through the 24-hour victim advocate hotline (813) 257-3900 or through the Department of Campus Safety (813) 257-7777, your Resident Assistant, the Office of Residence Life (813) 253-6239, Student Health Center (813) 253-6250 or the Dean of Students Office (813) 253-6204.

Preservation of Evidence. If you are a victim of a sexual assault, it is important to preserve as much physical evidence as possible. Here are some important things to remember:

- Most physical evidence is destroyed within 72 hours so prompt reporting is important.
- Do not shower, bathe, douche, or brush your teeth prior to your report;
- Place the items you were wearing at the time of the attack in a paper bag for the law enforcement agent; and
- Try and remember as many details as possible in relation to location, time, and identity of the attacker.

Counseling Options Available. We encourage all students who have been the victim of a sexual assault to receive counseling. Both on- and off-campus counseling options are available 24 hours-a-day.

On Campus

Student Health and Wellness Center may be reached at (813) 253-6250 or after hours by calling Campus Safety at (813) 257-7777.

Off Campus

The Crisis Center of Tampa Bay (813) 234-1234 or 211
www.crisiscenter.com

Victim Safety Options. The University is sensitive to students who have been sexually assaulted and recognizes their special safety and security needs. As such, there are several options available for students to make them feel safer in the University environment. These are:

- Residence hall and/or room changes;
- Allowing on-campus students to seek off-campus housing;
- Class section changes; and
- No-contact agreements.

These can be accomplished through the University victim advocate or by contacting the Dean of Students or the Office of Student Conduct.

Campus Disciplinary Hearings. A student who has been sexually assaulted by another student may file a charge under Article 6 -Sexual Misconduct through the campus conduct process. The judicial coordinator, after receiving the incident report from the student bringing the charges, will follow the standard conduct process as posted in the *Student Handbook* or posted on-line at www.ut.edu/studentconduct.

As in all cases, both the student bringing the charges and the accused student will be allowed to select a support person from the University community (a current faculty, staff, or student) to accompany them through the hearing process if they desire. The University is also equipped to allow alternative hearing options to make the atmosphere as comfortable as possible for all parties involved. These options include conference calls or closed circuit television systems. Possible sanctions for a sexual misconduct violation range from probation to expulsion from the University. In accordance with federal guidelines, the student bringing the charges as well as the accused student will be notified of the hearing results and sanctions.

Educational Programming

Violence Prevention in the Workplace

The Department of Campus Safety has established a team to respond and provide training to prevent or recognize early warning signs of potential violence. The team consists of members of the Departments of Campus Safety, the Dickey Health and Wellness Center, Human Resources, and Student Affairs. Individual consultations, counseling, presentations, and workshops are offered on a consistent basis. Requests can be made by calling the Department of Campus Safety at x7777 or (813) 257-7777.

Established University faculty, staff, and Department of Campus Safety procedures serve as the mechanism for resolving situations of violence or threats of violence. Each allegation of violence is taken seriously. Individuals are encouraged to report acts of violence, threats of violence, or any other behavior, which by intent, act or outcome harms another person by calling x7777 or (813) 257-7777, or 911 in an emergency.

Crime Prevention Presentations

As part of UT's educational philosophy, the Departments of Campus Safety, Residence Life, Student Leadership and Engagement, and the Dickey Wellness Center hold crime prevention sessions each term. Each academic year, over one hundred presentations and initiatives are made on topics including personal safety awareness, sexual assault prevention, property protection strategies, workplace violence prevention, drug and alcohol abuse, drunk driving prevention, and combating underage drinking, among others. Workshops, group presentations, and written materials are provided to on-campus housing residents each term, focusing on community responsibilities and needs within the student living environment. Information on safety and security is provided to students and employees regularly through seminars, crime alerts, posters, brochures, the University student newspaper, and the social norm campaign.

Educational Programs

The Departments of Campus Safety, The Dickey Health and Wellness Center, Human Resources, Students Affairs, and other areas cooperate to offer programs throughout the academic year on topics related to crime and safety awareness for the entire campus community. Resident Assistants and Team Chaos members provide periodic programming on the topic of sexual assault to their floors and residence halls. The Greek community and other campus organizations host programs throughout the year aimed at educating their members and the campus community on the issue of sexual assault and sexual misconduct.

All community members are encouraged to participate in crime prevention programs. The following is a list of programs and services offered:

- **Alcohol and Drug Abuse Prevention Programs.** CARE (Coalition for an Alcohol Responsible Environment), Team CHAOS (Creating Healthy Alternatives and Options for Students), and GAMMA peer educators (Greeks Advocating the Mature Management of Alcohol), and many student affairs departments provide a variety of ongoing alcohol and other drug abuse prevention programs for the campus community.
- **Annual Safe Spring Break Fair.** Team CHAOS peer educators collaborate with campus and community organizations to provide a fun and informational day focusing on spring break safety.

- **Athletics.** Educational programs are required for all student athletes and coaches on variety of topics which may include:
 - A. Hazing as well as sexual harassment
 - B. Lightning detection and avoidance
 - C. Alcohol and tobacco (smoke and non-smoke) education on the problems and effects associated with each
 - D. Drug education and our testing program
 - E. Nutrition for life as well as athletic performance
 - F. Traffic safety regarding driving 9, 12 and 15 passenger vans
 - G. Weight training seminars on proper lifting techniques
 - H. First Aid training and CPR (required for all staff and select students from each team)
 - I. Personal awareness and street safety

- **CPR, AED, and First Aid Training.** This course helps participants identify and eliminate potentially hazardous conditions in their environment, recognize emergencies and make appropriate decisions for first aid care. The instructors teach the knowledge and skills that individuals in the workplace need to know to give immediate care to an ill or injured person until more advanced medical care arrives. Two courses are offered annually to faculty and staff. Additional trainings are held, as needed, for Campus Safety officers, select Campus Recreation staff, and by request.

- **Crime Prevention Presentations.** Presentations are made annually to various campus groups and organizations, including transfer students, international students, faculty, staff, student government, specific campus departments, recognized student organizations, and intercollegiate athletes.

- **Crime Prevention Materials.** Brochures, posters, bookmarks and other printed material on motor vehicle safety, bicycle safety, residence hall security, the escort service, vandalism, and rape awareness are distributed at crime prevention presentations and at various locations throughout campus.

- **Designated Driver Programs.** Taxi Cab Cards with local taxi numbers and Designated Driver Cards entitling the designated driver to free non-alcoholic drinks are distributed to students.

- **Emergency and Escort Phones.** Telephones for emergency and escort requests are located on the exterior front entrance of each residence hall. There is no charge for the use of these telephones. Other security, access and courtesy telephones are located throughout the campus.

- **Fraternity and Sorority Security Programs.** Crime prevention, including alcohol and other drug abuse presentations and printed materials, are routinely made available to Greek organization members.

- **Lost and Found.** These items are recorded and stored for one year or until claimed by the owner.

- **Motorist Assistance Program.** Campus Safety officers refer UT community members to “Tampa Downtown Guides” who will assist motorists.

- **New Student Orientation.** Crime prevention presentations and printed materials are made available to new students.

- **Operation Identification.** This nationwide crime prevention program that discourages burglary and theft by permanently marking and identifying valuables is available at the Department of Campus Safety.
- **Residence Hall Security and Safety Programs.** Crime prevention presentations and printed materials routinely are made available to residence hall students.
- **Safe Escort Service.** The University's safe escort service is provided by Student Government's L.A.S.E.R. Team (Law Abiding Students Ever Ready) for the safety of anyone walking alone on campus at night. By calling 813 257-4515, a student will be assigned an escort to the requested on-campus destination. In addition, the escort service, when not en route to a destination, is on motorized patrol and will offer escort service to pedestrians who are walking alone at night on campus. Campus Safety is also available to transport individuals.
- **Security/Safety Patrols and Reports.** Campus Safety officers continually patrol all buildings, including residence halls, in an effort to prevent crime and monitor any potential security risks. These risks, such as burned out light bulbs, overgrown shrubbery or malfunctioning doors, are reported to Facilities Management so the problem may be corrected as soon as possible. The officers also take appropriate action when unauthorized persons are encountered. Comprehensive surveys of exterior and interior lighting, emergency equipment, exterior doors, trees, and shrubbery are conducted at various intervals during the year by Campus Safety officers.
- **Secured Bicycle Storage.** The Thomas Parking Garage has a secured area for bicycle storage.
- **Social Norm Campaigns.** Ongoing media campaigns focusing on actual behavioral norms regarding alcohol and other drug issues are regularly developed and disseminated to the UT community.
- **Spartan Mobile AleRT (SMART).** An emergency alert text messaging service is available to students, faculty, and staff. This service that will only be used in potential or developing emergency circumstances.

Counseling and Psychological Services

The Department of Campus Safety works closely with the Dickey Health and Wellness Center in dealing with sensitive situations. Students are referred to the Wellness Center on a regular basis. Both officers and counselors have received training on threat assessments, and the counselors consistently encourage their clients to report crimes to the Department of Campus Safety to prevent future crimes.

Counseling sessions are considered privileged and the holder of the privilege is the client. Crime information can be forwarded anonymously at the request of the client. The counselors do not disclose information to the public without the consent of the client, unless there is an immediate threat to safety. Any reporting of statistics to comply with federal mandates is done by reporting numbers and not names so the information provided by clients is confidential.

Counseling services are available to full-time undergraduate students at no cost. The staff consists of professionally trained and licensed counselors. Counselors are also available for consultations regarding distressed or potentially violent students and can be reached at (813) 253-6250.

Resources for Victims of Sexual OffensesOn Campus

Department of Campus Safety (813) 257-7777
Dickey Health and Wellness Center (813) 253-6250

Off Campus

Tampa Police Department (813) 276-3200
Hillsborough County Sheriff's Department (813) 247-8000
Clothesline Project of Tampa Bay (727) 773-1618
Crisis Center (813) 234-1234

www.crisiscenter.com

www.211atyourfingertips.org

Aardvarc

www.aardvarc.org/victim

Florida Coalition Against Sexual Violence (888) 956-7273
www.fcasv.org

Upon request, the Department of Campus Safety and/or Victim Advocacy will assist University community members in notifying or obtaining services from on or off campus agencies.

Missing Student Policy

The following protocol has been established to assist in locating students residing in on-campus housing whom the Office of Campus Safety determines missing, based upon existing information and circumstances.

Procedures

If a student fails to return to his/her place of residence and there is a concern that the student is missing:

1. The student's resident assistant should be notified. Residents may also report the student missing via the Students of Concern online form.
2. All staff members should be sensitive to extended absences of residents from the hall. Staff should use the following suggestions to try to locate students:
 - a. Check with roommates, suitemates, and friends in the hall.
 - b. Contact organizations in which he/she is a member, such as a fraternity or sorority.
3. If the student cannot be located, the Head Resident/ Area Coordinator of the student's building shall be contacted. If unavailable, the Head Resident on call will be contacted and complete an IRF.
4. Residence Life professional staff members will:
 - a. Check social networking sites (Facebook, Twitter, MySpace, etc) and HSCO site for possible arrest;
 - b. Employ the student's personal phone number indicated on the signature roster to attempt to contact the student directly;
 - c. Campus Safety may be contacted to check with law enforcement and the city hospitals;
 - d. Check class attendance with professors by contacting the Assistant to the Vice President for Operations and Planning; and,
 - e. Check building card access and meal plan usage.

If unusual circumstances are brought to the attention of the staff or if there is sufficient reason to contact the legal guardian (usually parents), the decision and phone call will be made by a Residence Life professional staff member.

Establishing a designated emergency contact person

At the beginning of each academic year, the Office of Residence Life will inform students residing in on-campus housing that UT will notify the emergency contact person selected by the student no later than 24 hours after the student is determined to be missing. For students under the age of 18 and not emancipated, the institution must notify a custodial parent or guardian in addition to any other identified emergency contact persons.

Students may register this confidential contact information on their room condition inventory form completed at the beginning of their housing term as well as on SpartanWeb under the "Campus Life" tab. This information will be accessible only to authorized campus officials, and may not be disclosed, except to law enforcement personnel working on a missing person investigation.

Campus Crime Reporting

Policy for Reporting the Annual Disclosure of Crime Statistics

The Department of Campus Safety prepares the annual *Crime Statistics Report* to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act). The full text of this report can be located on the UT Web site at www.ut.edu/safety. This report is prepared in cooperation with local law enforcement agencies surrounding UT's main campus, Residence Life, the Office of Student Conduct, and the Division of Student Affairs. Each entity provides updated information on their educational efforts and programs to comply with the Act.

Campus crime, arrest and referral statistics include those reported to the Department of Campus Safety, designated campus officials (including but not limited to directors, deans, department heads, designated Residence Life staff, student conduct, advisors to students/student organizations, and athletic coaches), and local law enforcement agencies. The Dickey Health and Wellness Center staff members inform their clients of the procedures to report crime to the Department of Campus Safety on a voluntary or confidential basis, should they feel it is in the best interest of the client. A procedure is in place to anonymously capture crime statistics disclosed confidentially during such a session.

Each year, an e-mail notification will be issued to all enrolled students, faculty, and staff regarding how and where to access this report. Copies of the report may also be obtained at the Department of Campus Safety or by calling x7777 on campus or (813) 257-7777. All prospective employees may obtain a copy of the report from the Office of Human Resources in Riverside Center Room 202 or by calling (813) 253-6237. The Web site address is attached to the employment applications. Copies of the report may also be obtained from the Office of the Dean of Students, Plant Hall 124, or by calling (813) 253-6204.

Crime Statistics Submission Information

The *Crime Statistics Report* data submission occurs annually by October 1 of each year and *reflects the three prior calendar year's statistics*. For example, in August 2011, data for the 2010, 2009, and 2008 calendar years is provided.

Crime Statistics Report 2008-2010

Crime	Year	UT Campus Property	Residential Facilities*	Non-Campus Property	Public Property	Totals
Murder / Non-Negligent Manslaughter	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Negligent Manslaughter	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Sex Offenses, Forcible	2010	2	2	0	0	2
	2009	4	4	0	0	4
	2008	4	4	0	0	4
Sex Offenses, Non-forcible	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Robbery	2010	2	0	1	1	4
	2009	1	0	0	0	1
	2008	1	0	0	0	1
Aggravated Assault	2010	1	0	0	0	1
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Burglary	2010	20	17	3	0	23
	2009	20	13	3	0	23
	2008	28	16	0	0	28
Motor Vehicle Theft	2010	2	0	2	0	4
	2009	2	0	0	0	2
	2008	5	0	0	0	5
Arson	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Liquor Law Arrests	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Liquor Law Referrals	2010	461	339	11	0	472
	2009	424	424	28	0	452
	2008	492	487	0	0	492
Drug Law Arrests	2010	4	4	0	0	4
	2009	11	8	3	0	14
	2008	7	7	0	0	7
Drug Law Referrals	2010	106	68	7	0	113
	2009	149	127	22	0	171
	2008	94	94	0	0	94
Illegal Weapons Arrests	2010	1	1	0	0	1
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Illegal Weapons Referrals	2010	1	1	0	0	1
	2009	0	0	0	0	0
	2008	0	0	0	0	0

There were no hate crimes for years 2008, 2009 or 2010. *Residential Facilities crimes are included in the UT Property categories.

Fire Safety

On-campus student housing facility fire safety system

UT maintains the following residential facilities. Elements of the fire safety systems are noted in the table below, as well as the number of evacuation drills that we conducted in the previous calendar year.

Facility	Fire Alarms	Sprinkler Systems	Smoke Detection	Fire Extinguisher Devices	Evacuation Plans and Placards	# of evacuation drills each calendar year
Austin Hall	X	X	X	X	X	2
Boathouse	X	X	X	X	X	2
Brevard Hall	X	X	X	X	X	2
Hotel (Howard Johnson)	X	X	X	X	X	2
McKay Hall	X		X	X	X	2
ResCom	X	X	X	X	X	2
Smiley Hall	X		X	X	X	2
Stadium Center	X	X	X	X	X	2
Straz Hall	X	X	X	X	X	2
Urso Hall	X	X	X	X	X	2
Vaughn Center	X	X	X	X	X	2

Policies or rules on portable electrical appliances, smoking and open flames in student housing facilities

Smoking policy

Smoking is prohibited in all areas of residence halls. All residence halls are smoke free. There are designated smoking areas around each residence hall. This will be reviewed by the Residence Hall Association each academic year.

Other residential fire safety policies

1. No student is allowed to store or ignite combustible materials in the residence halls. Candles and incense are prohibited. Halogen lamps are strictly prohibited in residence hall rooms.
2. Barbecuing is permitted only in designated outdoor areas. No barbecue grills may be stored in residence hall rooms, apartments, patios or balconies.
3. In the interest of fire prevention, electrical outlets must not be overloaded. No devices for cooking, including George Foreman-type grills, are allowed in the residence hall rooms, with the exception of pop-up toasters (not toaster ovens), blenders, can openers, coffee makers and juicers. These regulations may vary in Urso Hall, ResCom and Straz Hall, where kitchen areas are available. Students living in these halls should check with their RA for more details.
4. Fire drills are conducted periodically to familiarize students with emergency evacuation procedures. All residents must evacuate immediately. Residence hall staff members will enter rooms to ensure cooperation. Tam-

pering with fire equipment (i.e. smoke detectors, fire extinguishers, fire pull stations, etc.) or failure to evacuate will result in a fine and termination of the housing contract. Physically challenged students needing special assistance during fire alarms or emergencies are requested to notify their area coordinator in the beginning of the academic year.

5. Residents must not tamper with or ride the top of any elevator at any time. Passengers must maintain orderly conduct.
6. Students are responsible for restitution of any damage to personal property, facilities or grounds owned by the University.

These policies may be found on the web at www.ut.edu/residencelife/guidelines.

Procedures for student housing evacuation in the case of a fire

In the event of a fire, the University expects that all campus community members will evacuate by the nearest exit, closing doors and activating the fire alarm system (if available) as they leave. At no time should closing doors or activating an alarm delay one from exiting a building. The only duty of a community member is to evacuate safely and quickly.

Once safely outside a building, the community member should call 911 and Campus Safety 257-7777 or extension 7777. Students, staff, and faculty are informed of where to relocate by Campus Safety if circumstances permit.

Once safety officials provide an all-clear signal, then community members may re-enter the building.

Policies regarding fire safety education and training programs provided to the students and employees

Fire safety education programs are provided for residential students at the beginning of each academic year in the mandatory first floor meeting. Students are instructed on building-specific fire safety equipment, the location of building evacuation plans, how to activate fire alarms and safety equipment, and expectations regarding mandatory evacuations in case of any alarm. Disabled students are requested to make individual arrangements with their resident assistant/area coordinator to accommodate their evacuations.

All residential staff members are trained in fire safety matters by the Associate Dean for Residence Life, who has extensive experience and training in safety and emergency response issues.

If a fire is detected, students should begin evacuating immediately. Once outside, 911 should be notified as well as Campus Safety at 257-7777, or campus extension 7777. Students should comply with all requests from Residence Life staff members, Campus Safety officers and fire department officials with respect to the time of evacuation and distance from the building. Students may re-enter the building when an "all-clear" has been given by a Campus Safety officer.

Reporting a fire

Per federal law, the University is required to annually disclose statistical information on all fires that occur in University-sponsored housing. If you are unsure if a specific residential fire has been recorded, please contact the Office of Campus Safety at 257-7777 to report that residential fire for statistical collection.

Plans for future improvements in fire safety

At the time of publication, the University is working with local authorities on a building addressing project that will improve precise identification of incidents during emergency situations. It is expected that this project will be completed in the short term future.

Fire statistics

Residential Facilities	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries That Required Treatment at a Medical Facility	Number of Deaths Related to a Fire	Value of Property Damage Caused by Fire (in US dollars)
CALENDAR YEAR 2010						
Straz Hall	1	1	Cooking	0	0	< \$500.00
CALENDAR YEAR 2009						
Stadium Center	1	1	Other	0	0	< \$99.00
Urso Hall	1	1	Cooking	0	0	< \$99.00
Vaughn Center	1	1	Machinery / Industrial	0	0	< \$99.00
CALENDAR YEAR 2008						
ResCom	3	1	Cooking	0	0	< \$99.00
		2	Cooking	0	0	< \$99.00
		3	Cooking	0	0	< \$99.00
Stadium Center	1	1	Machinery / Industrial	0	0	< \$500.00
Vaughn Center	1	1	Cooking	0	0	< \$99.00

If you have any questions regarding these statistics, or if you would like additional information about other security-related incidents, services or policies, please contact the Director of Campus Safety at (813) 257-7777.

Paper copies of the *Annual Security and Fire Safety Report* are available at the Offices of Campus Safety, Dean of Students, and Human Resources.



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