

Graduate Student Admission Requirements

In order to be considered for admission to any graduate-level program at The University of Tampa, the following steps must be completed.

- 1) **Completed application form:** The online application can be found at www.ut.edu/apply. All applications will be considered active for one year.
- 2) **Application fee:** The application fee for graduate programs is \$40 and is non-refundable. Checks should be made out to The University of Tampa.
- 3) **Transcripts:** An official transcript is required from each college or university attended, at both the undergraduate and graduate levels, whether or not a degree was earned, and should be sent directly from the institution.
- 4) **Two professional references:** Two professional reference letters or forms, completed by individuals who can attest to your professional background or academic potential.
- 5) **Résumé:** An updated and accurate résumé is required. It should provide details of your past education and professional experiences.
- 6) **Personal statement:** In approximately 500-1,000 words, describe your professional goals and how a graduate degree from The University of Tampa will help you accomplish those goals. In turn, you may also want to emphasize what you can contribute to the graduate program.

The Sykes College of Business also requires the **GMAT assessment for all graduate business programs**. The GRE can be used in place of the GMAT if you have already completed the exam.

The following programs have additional admission requirements:

Executive MBA (EMBA)

- 1) Seven years of professional leadership experience
- 2) An interview conducted with a representative of the Sykes College of Business

Professional MBA (PMBA)

- 1) Five years of relevant full-time professional work experience

M.S. in Entrepreneurship

- 1) Three-to-five-minute video pitch, including an explanation of how the program will benefit your entrepreneurial goals
- 2) One-page written pitch, including an explanation of how the program will benefit your entrepreneurial goals

M.Ed. in Curriculum and Instruction and M.Ed. in Educational Leadership

- 1) Must hold a current Florida Professional Teaching Certificate, statement of eligibility for FPTC or professional teaching certificate from another state
- 2) For the M.Ed. in Educational Leadership, must have a minimum of three years of successful classroom teaching experience

M.S. in Criminology and Criminal Justice (thesis track only)

- 1) If choosing the thesis track, submit a sample of scholarly writing in APA format that demonstrates an ability to do graduate-level research

M.S. in Cybersecurity (thesis track only)

- 1) If choosing the thesis track, submit a sample of scholarly writing in APA format that demonstrates an ability to do graduate-level research

M.S. in Nursing

- 1) Current licensure as a registered nurse in the state of Florida
- 2) A minimum of one year of direct patient care experience within the past five years is recommended

MFA in Creative Writing

- 1) Personal statement articulating your education experience not evident in your official transcripts. The personal statement should be three typed, double-spaced pages and address these topics: the role writing has played in your life, your aspirations as a writer, how you see UT's MFA program helping you meet your goals, and evidence of your ability to work well independently. Include your name and contact information on the upper right corner of each page. The file should be in PDF format and labeled: **lastnamefirstnamePersonal_Statement.pdf**.
- 2) Sample of your creative writing in the genre in which you seek admission (10 pages of poetry, 20 pages of fiction or 20 pages of creative nonfiction). These samples should be double-spaced using 12 pt. type. Include your name and contact information on the upper right corner of each page. The file should be in PDF format and labeled: **lastnamefirstnameCreative_Sample.pdf**.

International Students

- 1) Test of English as a Foreign Language (TOEFL) score report or International English Language Testing System exam (IELTS)
- 2) International Student Clearance Form (if currently studying in the U.S.)
- 3) Financial Certification Form
- 4) Bank statement/proof of funds; must be completed by bank and stamped with bank seal
- 5) Copy of biographical page of your passport (if available)

Background Checks

The following programs require a background check for professional purposes: M.S. in Exercise and Nutrition Science, M.S. in Nursing and M.Ed. in Educational Leadership.