Federal regulations require that all students complete Loan Entrance Counseling and a Master Promissory Note (MPN) before any Stafford Loan funds can be disbursed to their student accounts.

Please follow the instructions below to complete your required Loan Entrance Counseling and MPN online. Alternatively, there is a link to both of these sites on the Financial Aid Forms page on the UT Web site (www.ut.edu/financialaid/forms/).

Go to the www.StudentLoans.gov website. Click “Sign in” and log in with your Social Security number, date of birth, and FAFSA PIN number (Note: If you do not remember your FAFSA PIN number you can retrieve it from www.pin.ed.gov).

**Loan Entrance Counseling**

1. Once logged in, click on “Complete Entrance Counseling.”
2. Follow the on-screen instructions to take you through the guidelines, select the schools you would like the information sent to, and take the quiz.
3. Print the confirmation page for your records.

**NOTE:** There will be a quiz at the end of the session, so read each page carefully. The questions verify that you have read the material provided and that you understand this information.

**Master Promissory Note (MPN)**

1. Click on “Complete Master Promissory Note.”
2. Select “Subsidized/Unsubsidized.”
3. Follow the on-screen instructions to fill out and e-sign your MPN.

If you have any questions, please contact the Financial Aid office.