



# FLORIDA RESIDENCY AFFIDAVIT

2024-25

**DEADLINES: Fall Sept. 1, 2024 Spring Jan. 27, 2025**

**Student Name:** \_\_\_\_\_ **ID#:** \_\_\_\_\_

**Residency must be proven in order to receive any scholarship from the state of Florida including Florida Bright Futures, Florida Effective Access to Student Education (EASE) Grant, Florida Student Assistance Grant (FSAG), and Children and Spouses of Deceased and Disabled Veterans (CSDDV).**

## Florida Residency Conditions:

A Florida resident for tuition and financial aid purposes is a person (or a dependent person whose parent or guardian) who has **established and maintained legal residence in Florida for at least twelve months prior to the start of the academic term**. Residence in Florida must be a bona fide domicile, other than for educational purposes. Persons not meeting the twelve-month legal residence requirement may be classified a Florida resident if they fall within one of the limited special categories authorized by the Florida legislature and Board of Regents. All other persons are ineligible for classification as a Florida resident for tuition purposes.

## Student Citizenship Certification:

To qualify for Florida resident financial aid programs the student must be a U.S. citizen or an eligible non-citizen. Please check one of the following. If neither apply, you are not eligible for Florida resident financial aid.

- ☐ I am a U.S. citizen
- ☐ I am an eligible non-citizen **(please attach a copy of the front *and* back of your resident alien card or appropriate visa)**

Generally, you are considered an eligible non-citizen if you are one of the following:

- U.S. permanent resident or conditional permanent resident with a Permanent Resident Card (formerly known as an Alien Registration Receipt Card or "Green Card")
- Other eligible noncitizen with an Arrival-Departure Record (I-94) from the Department of Homeland Security showing any one of the following designations: "Refugee," "Asylum Granted," "Indefinite Parole," "Humanitarian Parole," or "Cuban-Haitian Entrant" or with one of the following visa codes:
  - A, E, G, H-1B, H-1C, I, K, L, N, NATO 1-7, O-1, R, S, T, U, or V
- A citizen of the Republic of Palau (PW), the Republic of the Marshall Islands (MH), or the Federated States of Micronesia (FM).

## Claimant Determination:

**Dependent:** Pursuant to state regulations, for Florida resident financial aid purposes, students are considered dependent until the age of 24. This status is applicable to any person, whether or not living with their parent (or legal guardian), who is eligible to be claimed by that person as a dependent under the federal income tax code.

**Independent:** A student is independent if they are 24 or considered independent on the FAFSA. Documentation of independent status may be required if you are not 24 years of age or older.

## For the purposes of Florida residency, the student is:

- ☐ Dependent and,
- ☐ A parent or guardian who has maintained residence in Florida for at least 12 months (or falls under a qualified exception) will complete the remainder of this form as the claimant *or*,
  - ☐ A person, other than my parent or legal guardian who has maintained residence in Florida for at least 12 months (or falls under a qualified exception), and who I have resided with for at least 3 years prior to enrollment will complete this form. **I will attach proof of dependency.**
- ☐ Independent and,
- ☐ I have maintained residence in Florida for at least 12 months (or I fall under a qualified exception), and I will complete the remainder of this form as the claimant.
  - ☐ I am married to a person who has maintained residence in Florida for at least 12 months (or falls under a qualified exception) and I have established legal residence and intend to make Florida my permanent residence. **I will provide a copy of my marriage certificate** and my spouse will complete the remainder of this form as the claimant.

## Claimant Information:

Name of Claimant (if different from student): \_\_\_\_\_ Relationship: \_\_\_\_\_

Permanent legal Address of Claimant: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

**For students with MyUTampa access:** Submit via the **Workday inbox** ♦ **For students without Workday access:** Submit via the financial aid portal at [financialaid.ut.edu](https://financialaid.ut.edu)

The University of Tampa ♦ Office of Financial Aid ♦ 401 W. Kennedy Blvd. ♦ Tampa, FL 33606

Phone: 813-253-6219 ♦ [ut.edu](https://ut.edu)

Revised: 12/22/2023

### Claimant Residency Declaration:

Please check one:

- ☐ I certify I established residency in Florida at least 12 months prior to the start of the student's courses.
- ☐ I have not established residency for at least 12 months prior to the start of the student's courses *but* I have a qualified exception marked below.
  - ☐ I am both the claimant and the student, and I was previously enrolled in a Florida state institution and classified as a resident for tuition purposes. I abandoned my domicile less than twelve months ago and am now re-establishing Florida legal residence. **I will provide a copy of an official transcript indicating I was a resident.** (You may skip the supporting documentation section below and proceed to the certification and signature.)
  - ☐ I am a member of the armed services of the United States and am stationed in Florida on active duty pursuant to military orders, or my home of record is Florida. **I will provide a copy of my active-duty military orders, my DD-2508, or other official documentation.** (You may skip the supporting documentation section below and proceed to the certification and signature.)
  - ☐ I am a full-time instructional or administrative employee employed by a Florida *public* school, community college, or institution of higher education. **I will provide official documentation of my full-time employment as documentation.** (You may skip the supporting documentation section below and proceed to the certification and signature.)
  - ☐ The student is part of the Latin American/Caribbean scholarship program through the federal or state government. **I will provide the scholarship paperwork as documentation.** (You may skip the supporting documentation section below and proceed to the certification and signature.)

### Supporting Documentation:

**All documentation provided must be from the claimant listed above.** Supporting residency documents must be **unexpired** and show an **issue date at least one year prior to the start of classes** and **address listed must be from Florida**. Two documents are required for first time students and three documents are required for continuing students. **All documents must be submitted at the same time as this Florida Residency Affidavit.**

The student:

- ☐ Is a first-time student to UT, and I (the claimant) will provide **2 documents** to prove residency was established at least one year prior to the start of classes.
- ☐ Has been at UT for at least one year, and I (the claimant) will provide **3 documents** to prove residency was established at least one year prior to the start of classes.

#### Tier One documentation- At least one document must be from this list:

- Florida driver's license or identification card
- Florida voter's registration card (or online printout)
- Florida vehicle registration card
- Proof of permanent full-time employment in Florida (official letter or contract clearly stating full-time and the start date)
- Proof of a homestead exemption in Florida
- Student's transcripts from a Florida high school for at least 2 years **if** the the diploma or GED was earned within the last 12 months

Tier Two documentation- Second and third sources of proof may come from this list:

- Florida professional or occupational license (non-recreational)
- Florida business incorporation documents
- Florida declaration of domicile
- Proof of membership in a Florida-based charitable or professional organization
- Federal IRS tax forms for the most recent tax period **and** year prior
- 12 months of full utility bills showing consecutive bills **and** consecutive payments made (copies of full, complete bills are required)
- Lease agreement **and** proof of 12 months of consecutive payments
- Other state or court documents evidencing legal ties to Florida

### Certification and Signature:

I do hereby swear or affirm that the above-named student meets all requirements indicated in the checked category above for classification as a Florida resident for tuition purposes. I understand that a false statement in this affidavit will subject me to penalties for making a false statement pursuant to 837.06, Florida statutes, and that a false statement in this affidavit may subject the above-named student to the penalties for making a false or fraudulent statement pursuant to BOR Rule 6C-6.01 (6), F.A.C.

Signature of Claimant (cannot be typed or digital)

Date

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