Office of Residence Life
Location: Vaughn Center, Rm. 213

Office Hours: 8:30 a.m.-5 p.m.
Summer Hours: 8 a.m.-5:30 p.m. (Mon.-Thurs.)

Phone: (813) 253-6239
Fax: (813) 258-7253
Email: reslife@ut.edu
Website: www.ut.edu/residencelife

Please send mail to:
Office of Residence Life
The University of Tampa
401 W. Kennedy Blvd
Box 109 F
Tampa, FL 33606-1490

GET CONNECTED
During Opening Weekend and beyond, we will be tweeting to keep you informed. You can also follow us on Facebook.

www.twitter.com/utreslife
www.facebook.com/utreslife

Parents:
Stay in communication with us all year long by joining our parent email list. Sign up for the Residence Life parent email list and view archived emails by going to www.ut.edu/residencelife/signup

Move In Guide 2012
Office of Residence Life
The University of Tampa
New Student Drop Off Day: Sunday, August 19

- All residence halls will be open to allow new resident students to drop off personal belongings in their rooms.
  - Howard Johnson Floors 9 to 14: 9-11am
  - Howard Johnson Floors 6 to 8: 12-2pm
  - Howard Johnson Floors 2 to 5: 2-5pm
  - On Campus Students: 2-5pm
- For new on campus students, overnight stays will not be permitted on Sunday, Aug. 19, and keys will not be issued until check-in on Monday, Aug. 20. New students in the Howard Johnson will be issued their key at check-in on Sunday.

New Student Move In Day: Monday, August 20

- Students check in at assigned times from 10 a.m. - 4 p.m. (Please see the orientation schedule for your specific check-in time.)
- Students should report as assigned on the orientation schedule. Bring a photo ID.
- Students may spend time waiting if they arrive before their assigned time. Students with starting times for noon and after should have lunch before checking in.
- Starting at 3pm check-in will be at the Vaughn Center Information Desk. Students will then need to go to their residence hall.
- A mandatory residence hall floor meeting will occur in the evening for all residential students followed by a social program for all students.

Continuing Student Move In

Continuing students may check in starting on Saturday, August 25 at 9am.

Getting To Campus

If you are flying in to Tampa, the following are some ways to get to the University of Tampa from the Tampa airport.

- Super Shuttle
  - (800) 282-6817 or (727) 572-1111
  - www.supershuttle.com
- Yellow Cab of Tampa
  - (813) 253-0121
  - www.yellowcабoftampa.com
From Kennedy Blvd. (state road 60) westbound (coming from downtown), turn RIGHT onto North Blvd. Make a RIGHT turn onto North A St. Please wait at the intersection of North A St. and N. Brevard Ave. A UT Security Officer will direct traffic into the Austin Hall unloading area. A Move-In Team volunteer will assist you in unloading your vehicle after entering the unloading area.

From Kennedy Blvd. (state road 60) westbound (coming from downtown), turn RIGHT onto North Blvd. Follow North Blvd. north for two blocks. Turn RIGHT onto North B St. The Parking Garage will be on the right. Follow North B until you come to a four-way stop. This is the intersection of North B and Brevard Ave. Go straight through the intersection and park on the right side of the street. Brevard Hall will be on the right. A Move-In Team volunteer will be there to assist you in unloading your vehicle.
Howard Johnson Plaza

From the North
I-275 South to Exit 45A toward Downtown West. Stay straight until Ashley Drive then take a SLIGHT RIGHT onto Fortune St. The hotel is on the RIGHT. Continue past the main entrance toward the rear of the building. The rear parking lot will be open for vehicles. A Move-In Team volunteer will be there to assist you with unloading your vehicle.

From the South
I-75 North to I-4 West via Exit 261. Take I-4 West 9 miles then merge onto I-275 South. Take Exit 44 toward Downtown West. Stay straight until Ashley Dr. then take a SLIGHT RIGHT onto Fortune St. The hotel is on the RIGHT. Continue past the main entrance toward the rear of the building. The rear parking lot will be open for vehicles. A Move-In Team volunteer will be there to assist you with unloading your vehicle.

From the East
Take I-4 West and merge onto I-275 South. Take Exit 45A toward Downtown West. Stay straight until Ashley Drive then take a SLIGHT RIGHT onto Fortune St. The hotel is on the RIGHT. Continue past the main entrance toward the rear of the building. The rear parking lot will be open for vehicles. A Move-In Team volunteer will be there to assist you with unloading your vehicle.

From the West
I-275 North to Exit 44 toward Downtown West. Stay straight until Ashley Drive then take a SLIGHT RIGHT onto Fortune St. The hotel is on the RIGHT. Continue past the main entrance toward the rear of the building. The rear parking lot will be open for vehicles. A Move-In Team volunteer will be there to assist you with unloading your vehicle.

From Campus
Take Kennedy Blvd. (state road 60) east until you get to Ashley Drive. Make a LEFT turn onto Ashley. Follow Ashley for 4-5 lights until you get to Cass St. Try to get into the left lane as you do this. Make a LEFT turn at Cass St. Veer to the RIGHT when it forks. The Tampa Bay Performing Arts Center will be on the left. The Howard Johnson Plaza Hotel will be straight ahead. Make a RIGHT turn onto Fortune St, then an immediate LEFT turn into the Howard Johnson Plaza Hotel parking lot. Continue past the main entrance toward the rear of the building. The rear parking lot will be open for vehicles. A Move-In Team volunteer will be there to assist you with unloading your vehicle. You may park your vehicle in the Howard Johnson Plaza Hotel lot.
McKay Hall and Boathouse

**MCKAY HALL**
From Kennedy Blvd. (state road 60) westbound (coming from downtown), turn RIGHT into the UT Entrance at the corner opposite Hyde Park Ave. Follow the road straight ahead. You will pass Plant Hall (the building with the silver minarets) on the LEFT. Drive past the fountain and continue down the road. McKay Hall will be on the RIGHT. A Move-In Team volunteer will be there to assist you with unloading your vehicle.

**BOATHOUSE**
From Kennedy Blvd. (state road 60) westbound (coming from downtown), turn RIGHT into the UT Entrance at the corner opposite Hyde Park Ave. You will pass Plant Hall (the building with the silver minarets) on the LEFT. Drive past the fountain and continue down the road. Drive past McKay Hall, and make a RIGHT after the library. The Boathouse is directly ahead. A Move-In Team volunteer will be there to assist you with unloading your vehicle.
From Kennedy Blvd. (state road 60) westbound (coming from downtown), turn RIGHT onto North Blvd. Follow North Blvd. north for two blocks. Turn RIGHT onto North B St. Pass the parking garage on the right. ResCom will be on the right directly after the parking garage. A Move-In Team volunteer will be there to direct you where to park and assist you in unloading your vehicle.

From Kennedy Blvd. (state road 60) westbound (coming from downtown), turn RIGHT into the UT entrance onto Poe Parkway. Make another RIGHT turn at the stop sign. Plant Hall (the building with the silver minarets) will be on the LEFT. Continue around the road; a parking lot will be on the RIGHT. Drive into the parking lot. A Move-In Team volunteer will be there to assist you in unloading your vehicle.
**Stadium Center**

From Kennedy Blvd. (state road 60) westbound (coming from downtown), turn RIGHT onto North Blvd. Follow North Blvd. for three blocks. Turn RIGHT onto Cass St. Pass the baseball field on the RIGHT. Make an immediate right onto the first driveway past the baseball field. A Move-In Team volunteer will be there to direct you where to park and assist you in unloading your vehicle.

**Straz Hall**

From I-275, take Exit 44 (Downtown East-Ashley St.) and veer RIGHT. Follow Ashley St. to the downtown area and make a RIGHT at the stoplight onto W. Kennedy Blvd. Make a RIGHT turn onto North Blvd. The West Parking Garage will be on your LEFT side. Make a LEFT turn to enter the West Parking Garage. The West Parking Garage is designated as the unloading area for residents of David A. Straz Jr. Hall.
From Kennedy Blvd. (state road 60) westbound (coming from downtown), turn LEFT onto S. Hyde Park Blvd. Move-In Team volunteers will be present to assist with unloading.

From Kennedy Blvd. (state road 60) westbound (coming from downtown), turn RIGHT onto Poe Parkway. Go straight to the stop sign. Vaughn Center is on the left. A UT Security Officer or Move-In Team volunteer will direct you where to park and a Move-In Team volunteer will assist you in unloading your vehicle.
Parking Information

Parking will be available for families in both the West Parking Garage and Thomas Parking Garage during move in and orientation week. Freshmen students must park in West Parking Garage and display their parking decal. Campus Safety will be available in Fletcher Lounge during check in to issue student decals.

Howard Johnson residents must display both their student decal and the Howard Johnson parking pass when parking at the Howard Johnson. Howard Johnson residents will receive more information about parking at check in.

For more information about student parking on campus, contact campus safety at 813-257-7777 or campussafety@ut.edu.

Furniture

The furniture provided to the students varies by Residence Hall. The following is a list of furniture that is typically provided to each student in each of the halls.

**Austin, McKay, Smiley, Vaughn:** bed (twin XL), dresser, wardrobe/closet, desk, and desk chair

**Brevard:** A bed (twin XL), dresser, desk, and closet are provided in the bedroom area. A couch and coffee table are provided in the common area.

**Howard Johnson:** A bed (queen), desk, desk chair, nightstand, and entertainment center. A room phone and TV are provided in each room for the roommates to share.

**ResCom:** A bed (twin XL), dresser, wardrobe, desk, and desk chair are provided in the bedroom area. A couch, 2 chairs, dining table with 4 chairs, coffee table, fridge, and oven with stovetop are provided in the common area.

**Stadium:** A bed (twin XL), dresser, wardrobe, desk, and desk chair in bedroom area. A couch is provided in the common area of 4 person suites.

**Straz:** A bed (twin XL), dresser, wardrobe, desk, and desk chair are provided in the bedroom area. A couch, chair, dining table with 4 chairs, coffee table, fridge, and oven with stovetop are provided in the common area.

**Urso:** bed (twin XL), dresser, wardrobe, desk, desk chair, fridge, and 2 burner stovetop
**Laundry Cards**

When students check in they will receive an empty laundry card in their packet. Money may be added to the laundry card via machines available in the Vaughn Center, Stadium Center, and the Library. The card may be used in machines located in the Residence Halls. The cost is $1.00 to wash and $0.85 to dry.

**What To Bring**

<table>
<thead>
<tr>
<th>Items to bring:</th>
<th>Items to leave at home:</th>
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<tbody>
<tr>
<td>• Alarm clock</td>
<td>• All firearms (including, but not limited to, handguns, rifles, pellet guns, BB guns)</td>
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<tr>
<td>• Laundry detergent</td>
<td>• All other weapons (including, but not limited to, swords bow and arrows, balloon</td>
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<tr>
<td>• Iron/ironing board</td>
<td>slingshots, martial arts weapons, hunting knives)</td>
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<tr>
<td>• Laundry hamper</td>
<td>• Dart boards and darts</td>
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<tr>
<td>• Soap</td>
<td>• Fireworks or other explosives</td>
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<tr>
<td>• Cups/plates/utensils (for snacking in the room)</td>
<td>• Candles and incense</td>
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<td>• Shampoo/conditioner</td>
<td>• Pets (with the exception of fish in a tank no larger than 10 gallons, and then only</td>
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<tr>
<td>• Comforter/blanket**</td>
<td>with roommate’s approval)</td>
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<tr>
<td>• Toothbrush/toothpaste</td>
<td>• Barbecue grills, George Foreman-type grills, and toaster ovens</td>
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<tr>
<td>• Sheets (extra-long twin)</td>
<td>• Waterbeds</td>
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<tr>
<td>• Razor/shaving cream</td>
<td>• Lofts of any kind</td>
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<tr>
<td>• Pillows/pillow cases</td>
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<tr>
<td>• Hairdryer</td>
<td>*The above items, if found on campus, may be confiscated and disposed of by Residence</td>
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<tr>
<td>• Towels</td>
<td>Life or Campus Safety.</td>
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<td>• Hangers</td>
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<td>• Medication</td>
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<td>• Umbrella/raincoat</td>
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<td>• Waste basket</td>
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<td>• Room decorations</td>
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<tr>
<td>• Sports equipment</td>
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<tr>
<td>• Tools</td>
<td></td>
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<tr>
<td>• Beach chair/suntan lotion (UT is in Florida!)</td>
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<tr>
<td>• Small plants</td>
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<tr>
<td>• School supplies</td>
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<tr>
<td>• Small reading lamp</td>
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<tr>
<td>• Stamps</td>
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<tr>
<td>• Computer</td>
<td></td>
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<tr>
<td>• Ethernet cord/Wireless Card</td>
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<tr>
<td>• Reference texts</td>
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<tr>
<td>• Small refrigerator</td>
<td></td>
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<tr>
<td>• Calendar/planner</td>
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<tr>
<td>• Microwave oven</td>
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</tbody>
</table>
Professional Staff

Amanda Adas  
*Area Coordinator, Howard Johnson & Urso*  
Tel: 813-223-1351 Ext 630  
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Email: aadas@ut.edu

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*Assistant Director, Brevard*  
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Office Location: Vaughn 213  
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Head Residents manage one of the smaller buildings on campus. This year, the Office of Residence Life will have head residents in Urso Hall, McKay Hall, ResCom and Smiley Hall. Head residents are responsible for the administration of an entire residence hall or area and assist students with a variety of issues. They are charged with making their residence halls as comfortable, enjoyable, and educational as possible. Depending on the building, the head resident will supervise 4-9 resident assistants. The head resident reports to an area coordinator.

Resident Assistants (RAs) serve the University community as programmers, community builders, policy enforcers, and liaisons between the student body and the Office of Residence Life. They are assigned to a residence hall floor area. Each RA supervises a floor of 20-40 men and women. They are trained by the professional residence life staff to help develop floor unity and plan educational and social programs. Their major concern is to facilitate the personal and social growth of each member of their residential unit. RAs are friends, administrators, counselors, peacemakers and resource persons.

Move-In Team members volunteer to assist new and returning students during the fall move-in process. Members will be among the first of the UT community to welcome students and their families to campus. The team will assist with checking-in and checking-out carts, unloading vehicles, traffic control, elevator management, and water distribution.
Finding Your Roommates

For most students you will share a room with one or two other people. Once assignments are posted you will be able to see who you will be living with, and should make an effort to contact them over the summer. This will allow you and your roommate(s) to get to know each other.

Roommate Contracts

During the first few weeks your RA will have a floor meeting to discuss roommate contracts. A roommate contract is an agreement between you and your roommate(s) about how you want to live together in the room. The following are some things included on the roommate contract:

- Study Times
- Cleanliness
- Guests
- Quiet Hours
- Personal Property

If you live in a room where you share a bathroom and/or common area with other students, you will also complete a suitemate contract. This will address issues such as who will clean the bathroom/common area and whether or not your suitemates are allowed to access your bedroom.

Roommate Issues

Should you have issues with your roommate, we are here to help. One of the first steps is to talk to your RA. They will be able to talk with you and your roommate about the issues you are having and help you come up with a solution. If you have not already completed a roommate contract, the RA may have you complete one during this meeting. If you have completed a roommate contract, the RA may bring the contract to the meeting so you and your roommate can review and possibly modify it.

Open Room Change

During the third week of each semester we have open room change. During the first part of open room change we have pull in and swaps. This is for students who know exactly what room they want to move into. Moves will only be approved if there is a vacancy in the room, and if the roommates/suitemates agree to it. After pull in and swaps, a list of available vacancies will be posted outside the Residence Life Office. Students will be allowed to come during their specified time and select one of those vacancies to move into. For the Fall 2012 semester Open Room Change will take place from September 10-14.
Decorating Your Room

We encourage you to decorate your room and make it your own, but please keep the following in mind:

- You cannot put anything on the walls that will damage the wall surface (nails, screws, etc.). When hanging things it is best to use painters tape or poster strips that will not damage the wall.
- You cannot remove any furniture from their rooms.
- You cannot build any type of structure to raise the bed.
- Most beds can be bunked. Contact your RA or front desk to schedule facilities arrangements.

Alcohol Free Residence Halls

Austin Hall, Boathouse, Hotel, McKay Hall, Smiley Hall, Stadium Center, and Vaughn Center (floors 3-8) are alcohol-free residence halls. No resident or guest, regardless of age, is permitted to consume or possess any alcohol or alcohol containers in any of the residence halls listed above. This includes individual rooms and public areas. The commitment of all residents to maintain an alcohol-free environment forms the basis of a respectful and safe community.

Guest Policy

Students are allowed to have guests stay with them on campus. Overnight guests must sign in between 10pm and 6am. If a student would like to have a guest, they must get permission from their roommate(s). Guests will not be allowed in a room unless all occupants in that room are in agreement. Guests may not stay for more than 3 nights, and students are not allowed to have someone to live with them who is not assigned to the room.

All guests are subject to University regulations and residence hall policies. Residents are responsible for the actions of their guest(s) and must be escorted at all times. The Office of Residence Life discourages students from having overnight guests during orientation and the first week of classes. During the first weeks students are just getting to know their roommates and suitemates.

Due to the Republican National Convention, overnight guests will not be allowed during the first week of classes.

Other Policies

For information on other student conduct and housing policies please reference the Student Handbook or Campus Living Guidelines.

Campus Living Guidelines: http://www.ut.edu/residencelife/guidelines/
Receiving Mail

When students check in they will receive a mailbox number. This will be where they receive mail for their entire time at UT. If you would like to ship some of your things to campus before you arrive, the campus Post Office will begin accepting packages 2-3 weeks before the beginning of classes.

You can access your mailbox number and combination through SpartanWeb (under the campus life tab click “post office box information”, then click “mailbox info” on the left side of the page.)

The University of Tampa Post Office is located in the Riverside Building. The general customer service windows are open from 10 a.m.–5 p.m. and mail/postage services window is open from 10 a.m.–3 p.m. Monday through Friday.

Please send all mail (including packages) to the following address:

Student Name
401 W. Kennedy Blvd.
Campus Box # ______
Tampa, FL  33606

Ways to Have Fun on Campus

- Hall Council
- Residence Hall Association (RHA)
- Team CHAOS
- Desk Assistants
- RA programs
- Athletics
- Student Activities/Intramural Sports
- Diversity Celebrations
- National Residence Hall Honorary (NRHH)
- Orientation Events
- RNC Events

For more information or ways to get involved, please visit www.ut.edu/campuslife.
Tips for Staying Safe on Campus

- Lock your room/apartment door!
- Never lend your keys or ID to anyone.
- Do not prop residence hall doors open.
- Do not travel alone.
- Call the LASER Team or Campus Safety for a safe escort on campus at night.
- Be suspicious of unknown persons loitering or checking doors. Note their descriptions and call Campus Safety immediately.

For more tips for staying safe on campus, visit www.ut.edu/safety.

SMART

The University of Tampa offers a free emergency alert text messaging service to students, faculty and staff. Spartan Mobile Alert (SMART) is an optional service that will only be used in potential or developing emergency circumstances. You will receive a UT text message alert advising you of the situation and where to get additional information and details. You must be a UT student, faculty or staff member to register for the SMART text messaging service.

All you need to get SMART is a cell phone with text messaging capabilities. There is no charge for signing up; however, individual cell phone plans may apply nominal charges for text messages, so check your cell phone contract. Registering is quick and easy. Log on to SpartanWeb and click on the Spartan Mobile Alert link on the left, then follow the instructions.

LASER Team

LASER Team (Law Abiding Students Ever Ready) service is provided by Student Government during fall and spring terms for the safety of anyone walking alone on campus at night. Upon request, a student will be assigned an escort to the requested on-campus destination. LASER Team only runs during the Fall and Spring semesters when class is in session. It will not be available during winter or summer break.

For a LASER team escort, please call on campus ext. 4515 or (813) 257-4515. If you need an escort at night when LASER team is not running, please call campus safety at 813-257-7777.

Hours:
Sunday–Wednesday 7 p.m.–1 a.m.
Thursday–Saturday 7 p.m.–2 a.m.
The University of Tampa recognizes the Republican National Convention (RNC), being held in downtown Tampa Aug. 27-30, 2012, will have an impact on the day-to-day operations of the campus community.

The RNC, like the Obama-Biden Town Hall Meeting UT hosted in January 2010, presents unique opportunities for students to experience democracy in action. We want to take every advantage of what this engagement has to offer, and there will be many campus programs and events planned that will enhance the educational experience. UT has a rich history with national events, and these events serve to complement what we do best: teaching and learning.

In order to ensure the safety of our UT community, **students will need to be ready to present their Spartan Cards as ID at any time** during the RNC. The University will provide each UT community member with a lanyard and ID holder to make identification easier.

If a student loses their Spartan Card, it may be replaced by going to the Spartan Card office in the Vaughn Center, Room 235A, Monday-Thursday from 9 a.m.-5 p.m. and Friday from 9 a.m.-4 p.m.

Students and families should check [www.ut.edu/rnc](http://www.ut.edu/rnc) often as it will be updated with the latest information available. Also, you can sign up for RNC Web alerts to receive an email whenever this page is updated. Go to [www.ut.edu/utwebalerts](http://www.ut.edu/utwebalerts) to subscribe.
Let us do the work for you - no need to haul appliances to school - we deliver to your room!

Here are a few of the quality features you’ll find ONLY in MicroFridge® models:

- **True freezer with separate door**: keeps up to 5 frozen pizzas truly frozen. (Unlike internal “ice compartments” found on models available in retail stores)
- **Patented Safe Plug® internal ciruity**: draws only 10 amps, reducing risk of circuit overloads.
- **One plug operation**: use just one well socket to operate refrigerator, freezer and microwave.
- **Energy Star rated**: refrigerator/freezer uses less energy, saves money, and helps protect the environment by being eco-friendly

**Features:**

- Real freezer for long-term food storage
- 2-liter bottle storage on the door
- Recessed door handles
- Security bracket that mounts microwave on top of refrigerator
- Glass turntable in microwave oven
- Touchpad controls for microwave oven with 6 presets

The MicroFridge® is now available with a dual outlet charging station built into the front of the unit!

Order at our website: www.CollegeFridge.com/Tampa Quantities are limited!
RESIDENCE HALL LINENS

The Office of Residence Life sponsors this convenient and reliable way to purchase hard to find specialty bedding and other room necessities – all guaranteed until graduation.

Check out our Complete Campus Collection
This 26-pc. Value Pak is your best deal — save over $80!
Two complete changes of linens in two coordinating colors.
We offer free shipping and our products are guaranteed to fit. We have over 40 color combinations.

Visit us on-line to view our full product line and for more Value Pak savings.
To order, call 1-800-957-4338 or go on-line:
www.rhl.org/tmp