You are ready to commit your free time to a part time job with the Office of Campus Recreation. You know the experience you’ll gain, the friends you will make, and the atmosphere you’ll work in will be a perfect fit for you. **How do you get hired?**

In order to get an interview, you need to sell yourself as a perfect candidate for the job! Start by updating your **resume** with any past employment experience, area of study, contact information, and campus involvement. Career Services can help. Then, write your **cover letter** stating to what position you are applying and what skills you have that make you a desirable candidate. Lastly, you will need the **employment application** available from the Wellness Center, or on our website.

Check. Check. And Check. Now what? The Office of Campus Recreation typically **hires at the end of the semester** for employment starting the following semester. Look for postings in the McNiff Fitness Center in November and April each year or inquire within.

**UT CAMPUS RECREATION**

www.ut.edu/recreation

McNiff Fitness Center  
Cass Gymnasium  
Dickey Health and Wellness Center  
Intramural Sports Field  
Phone: 813-258-7435  
Fax: 813-257-1878
The Office of Campus Recreation depends on UT students to assist with many of the programs and services offered. In fact, many of the events or activities you may have participated in were completely student-run, providing a hands-on work experience like no other. The Office hires mostly sports management, exercise science and public health students desiring to develop skills in the sports and fitness industry, but our student employment opportunities are open and of value to students of any academic background.

When considering applying to work in the Office of Campus Recreation, become familiar with the different program areas you could get involved. Campus Recreation jobs are usually operationally, programmatic, or administrative and include:

- McNiff Fitness Center & Services
- Cass Gymnasium & Services
- BikeUT
- Sport Clubs
- Intramural Sports
- Leadership Development Course

*Full job descriptions can be found and downloaded on the “Employment Opportunities” page of our website.

**Fitness and Programming Jobs**

All of the fitness positions take place inside the McNiff Fitness Center and require a national certification through ACE, NSCA, AFAA, ACSM or NASM. Specialty certifications are sometimes required such as Zumba®, Spinning®, Yoga, and Pilates. There are about 15 fitness staff and many of them cross train to other areas in recreation.

- Personal Trainers (6)
- Group Fitness Instructors (8)
- Spartan Slimdown Trainer (1) & Intern (1)
- Spartan Strong Trainer (sm. grp. training)
- Student Coordinator of Fitness (1)

**Operational Jobs**

The two most commonly known operations staff are at the McNiff Fitness Center—at the desk and the BikeUT staff. The fitness center operates over 105 hours per week and we count on 25 reliable students to manage the building and BikeUT. Cass Gym is rented by various student groups and clubs and needs an attendant during those rentals.

- Member Services Assistant,
- Floor Supervisor
- Cass Gym Attendant
- Bike Mechanic and Rental Assistant
- Student Coordinator of Facilities (1)

**Sports Programming Jobs**

The Intramural Sports program runs 6 nights per week and many weekends. There are over 30 employees serving as:

- officials,
- scorekeepers,
- supervisors and student coordinators (5)

needed to keep the various sports games running smoothly.

The Club Sports program now has 10 clubs ranging from fishing to hockey, quidditch to equestrian. Internships are available to assist with the operation and scheduling of these clubs and are still being created.

**Administrative Jobs**

Newly created is the Promotions and Assessment Representative position. This job targets our graphic design and advertising students. This student is responsible for the advertising and productions of the Office.

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