Course Descriptions

Many course descriptions contain the frequency of the course offering. These indications are meant only as guides for planning purposes. The University will make an earnest effort to offer the courses when indicated, but reserves the right to offer them more or less frequently if circumstances dictate. Students should check with the appropriate college or department for exact information on when individual courses will be offered.

Note: (*) Time of course offerings. (W) Writing Intensive Course. (IG) Global Issues Course. (NW) Non-Western Course. (A) Arts/Aesthetics Course.

Academic Skills (ASK)

099 Student Success Seminar (0)

ASK 099 is open only to students who are recommended by the faculty Academic Appeals Committee. It is a semester-long course of seminars that meet one day a week. The lectures and activities presented are motivational and developmental. The topics include confidence, study approach, emotional well-being (coping with feelings of defeat, stress-management strategies), the importance of recognizing success, problem-solving, assessment of personal strengths and weaknesses, involvement in on-campus and community activities, setting realistic academic and life goals, health issues, taking responsibility for academic and career decisions, and dealing successfully with professors. University advising staff and guest speakers from several areas of the University facilitate the seminars.

100 Academic Skills (1)

An individualized skill-building course in which students enhance their reading/study skills using their own textbooks, improve their time management and organizational skills, and work on test-taking competencies. A basic class for students who understand that they will need new and different study skills to be successful in the college environment. (*each seven weeks of fall and spring semesters)

200 CRLA Training (1)

This course is open to students who are tutors in ACE, Saunders, CDTs or Sophomore Mentors. Training components leading to certification in college reading and learning will be covered in this 14-week program. Students who complete ASK 200 are eligible for regular and advanced certification. Other requirements apply. Topics covered in ASK 200 include policies and philosophy, active listening, specific tutoring techniques, learning styles and study skills. (*fall semester)

300 CRLA Training (1)

This course is a review of the techniques of ASK 200. Additional training components include adult learners, intercultural communication, assertiveness training and special populations. CRLAs completing the course and other requirements are eligible for Master Level Certification in CRLA. (*spring semester)

Accounting (ACC)

202 Financial Accounting Information (3)

Prerequisite: MAT 150 or higher. ACC 202 introduces and focuses on the external financial reporting of enterprises. The course examines the creation, flow and analysis of enterprise financial information, including the income statement, balance sheet and statement of retained