

## Sally Spartan

(800) 123-4567

[www.linkedin.com/in/sally-spartan](http://www.linkedin.com/in/sally-spartan)

SSpartan@ut.edu

### Education

The University of Tampa-Tampa, Florida September 2021-May 2023  
Bachelor of Science, Sport Management 4.0 GPA

- Dean's List Fall 2021
- Sport and Entertainment Management Society

Valencia Community College-Orlando, Florida September 2019-May 2021  
Associates in Art, Business 3.0 GPA

### Sport Industry Experience

#### Kane County Cougars

Assistant Clubhouse Manager May 2021-August 2021

- Managed inventory of baseball needs for 50 games by satisfying each manager's expectations 100%
- Oversaw training of 10 employees by demonstrating the skills to perform with a 100% success rate
- Assisted the Clubhouse Manager with hands on skills by supporting and fulfilling 100% of tasks throughout the season
- Coordinated the distribution uniforms to players ensuring each player has a full uniform 100% of the time
- Accommodated player and staff members food needs surpassing satisfaction expectations by 20%

#### Kane County Cougars

Clubhouse Assistant Batboy May 2019-August 2019

- Communicated with 15 managers so that each team member was 100% up to date
- Enhanced game day sideline operations by ensuring efficient foul ball recovery 100% of the time for player fulfillment
- Committed to utilize availability management to guarantee both dugouts were stocked 100% of the time

#### Kane County Cougars

Concessions Cashier May 2018-August 2018

- Directed sales transactions of \$2,000 per game and increased customer satisfaction by 5%
- Maintained a concession stands log inventory served customers and solved any issues
- Presented great customer service as families of all ages and sizes came into the restaurant to increase customer satisfaction by 10%

#### Chipotle Mexican Grill

Crew Member October 2017-June 2018

- Initiated \$1,500 in sales transactions each day and increased customer satisfaction by 10%
- Learned customer service by interacting with customers and making sure they are 100% satisfied
- Facilitated food delivery to ensure 100% satisfaction

### Skills

Google Drive, Microsoft Excel, Microsoft Word, Microsoft PowerPoint, Leadership, Management, Work Ethic, Teamwork, Oral Communication, Attention to Detail, Adaptivity